

Mahatma Education Society's
Pillai College of Arts, Commerce & Science
New Panvel

16th September, 2016

Notice

A meeting of the members of the IQAC will be held on 20th September, 2016 in the Principals Cabin at 12.30 p.m. to discuss the following agenda:

1. Results of the Third Cycle of Reaccreditation
2. Discussion on the NAAC Peer Team Committee Recommendations & Post Re-accreditation objectives
3. Discussion on First term activities
4. Discussion on Seminars/Workshops/Courses
5. Discussion on Research based activities and Consultancy
6. Placement Activities for 2016-17
7. Preparing AQAR for the first term activities for the academic year 2016-17
8. Planning for Autonomy
9. Any other matter with the permission of the chair

Dr. Aarti Sukheja

IQAC

MINUTES OF THE MEETING HELD ON 20TH SEPTEMBER, 2016

Agenda I

Results of the Third Cycle of Reaccreditation

The Chair announced that the college was awarded with an A grade in the Third Cycle of Reaccreditation by NAAC. The result was declared on the 16th of September, 2016 and was received by the institution on the 19th September, 2016. All the faculty members, students and non-teaching staff were congratulated for the success. The Chair shared that an A grade from an esteemed institution like NAAC ratifies that the institution has been moving in the right direction.

The Chair announced that there would be a grand celebration of this success at Tunga Hotels, Vashi in November, 2016.

Agenda II

Discussion on the NAAC Peer Team Committee Recommendations & Post Reaccreditation objectives

The Chair shared the NAAC Peer Team suggestions and directed Coordinators/Department Heads/Association in charges to work to improve on the areas suggested. Areas suggested by NAAC include: budgeting for research, encouragement to take up research projects, updating library, framing quality policy of IQAC, increasing the number of EDP activities, authoring books of publications of repute, encouraging teachers to go for programmes like orientation, refreshers, short term courses, consultancy activities, budgeting at all levels and a strategy to achieve goals in all the parameter's prescribed by NAAC. IQAC was directed to share the NAAC Peer Team Recommendations in detail so that major steps can be initiated towards its improvement.

Agenda III

Discussion on First term activities.

Dr. Smitha Jayaram shared the report of the first term activities. The Chair confirmed that the activities conducted in the first term was satisfactory. The Chair instructed the Research Review Committee to encourage teachers to submit proposals for research for funding by University and U.G.C. and other research bodies. Prof. Deepika Sharma was instructed to

update the college website with current activities, achievements of students, staff and other important events of the institution. The faculty members pointed out that they had already started working in the said direction.

Agenda IV

Discussion on Seminars/Workshops/Courses

The Chair congratulated the Department of Economics for successfully hosting One Day Workshop on 'Syllabus Revision of F.Y.B. Com. (Semester I & II) & M. Com. (Semester I & II) - Business Economics' on 25th July, 2016 in association with University of Mumbai. The Chair directed Heads of Department to conduct workshops and seminars on relevant themes in the said academic year. Prof. Nithya Nair from the B.M.M. Department shared that an approval for conducting National workshop on Science Films by Vigyan Prasar, Dept. of Science and Technology, GOI had been received and will be tentatively conducted in the month of January, 2017. Prof. Jennie Prajith shared that a seminar on Entrepreneurship in association with Entrepreneurship Cell IIT Bombay will be tentatively hosted in the month of January, 2017. Prof. Deepika Sharma, Department of I.T. & C.S., shared that a Workshop on "Automated Software Testing" will be organized in the month of October 01, 2016.

The Chair motivated faculty to attend short term courses and other programmes for faculty development organized by the University and other organizations of repute. Faculty members were motivated to attend and organize workshops and seminars. It was shared that teachers would be given all support to attend seminars and workshops for which the management will bear all expenses. It was also conveyed that conferences at International level may be organized for the benefit of teachers. Faculty Development Cell was asked to arrange a workshop to acquaint teachers with contemporary techniques of teaching. Departments shared their plans of organizing National/International Seminars and Workshops on equipping teachers with statistical tools which can be used in social research based on latest developments in I.T. field in February, 2016.

Agenda V

Discussion on research based activities and consultancy

The Chair directed the Research Development Committee to encourage faculty to send research proposals for funding. Dr. Rinkoo Shantnu shared a list of funding agencies for the

benefit of the faculty which was very useful. She also shared that the committee would provide assistance for writing research proposal. Faculty could also review proposals of faculty which were accepted for further guidance. She further shared that several project proposals had been sent to various funding agencies. Dr. Rinkoo Shantnu & Mrs. Monali Ray shared that they had submitted a Minor Research Project titled 'Gender Gap in Investment Pattern among Working Population (with reference to Mumbai Region' to University of Mumbai. Dr. Seema Somani shared that students were being prepared by their assigned teacher guides for participating in Avishkar Research Convention. They will be attending the convention in the month of December, 2016. It was announced that it was mandatory for each department to assign students for the said event.

Agenda VI

Placement Activities for 2016-17

The Placement Cell in charge, Prof. Padmaja Ghanti, shared that a number of organizations of repute were interested in conducting interviews and absorbing candidates from the college. She named a few companies who would be visiting the campus: IKS,GEP,TCS,Lilac Insights, CAMS and the like. She also shared that CapGemini had conducted interview on 22nd August, 2016 in which 27 students got selected. In Nokia, 19 students got selected on 19th September, 2016. She also shared a list of organization's who were going to visit the campus for placement purposes. The Chair directed the Placement Cell to attract more number of companies for the benefit of students.

Agenda VII

Preparing AQAR for the first term activities for the academic year 2016-17.

The Chair directed Dr. Aarti Sukheja & Prof. Bhavana Parab to prepare the AQAR for the current academic year by including data of first term activities. A rough draft of the same was to be submitted to the Advisory Committee of IQAC in December, 2016.

Agenda VIII

Planning for Autonomy.

It was announced by the Chair that the following members would form the Core Committee Team to initiate the process of Autonomy:

1. Dr. Gajanan Wader (Chairperson)
2. Mr. Shardul Buva
3. Mrs. Monali Ray
4. Dr. Seema Somani
5. Dr. Rinkoo Shantnu
6. Dr. Aarti Sukheja

It was further announced that the committee should submit their report by January 30th, 2017. The report should have detailed information about the structure, policies and procedures to be set before initiating the process. It was also announced that the application for autonomy would be submitted by December, 2017. The Chair directed the Autonomy Committee to host a workshop on the said theme and it was shared by Dr. Gajanan Wader that tentatively this would be organized in the month of February, 2017.

Agenda IX

Any other matter with the permission of the chair.

As there was no other matter the meeting ended with thanks to the Chair.

Dr. Prof. Aarti Sukheja

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