

College Development Committee is formed as per Section 97 of the Maharashtra Public Universities Act, 2016.

The College Development Committee shall

1. Prepare an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and enable college to foster excellence in curricular, co-curricular and extra-curricular activities;
2. Decide about the overall teaching programmes or annual calendar of the college
3. Recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts
4. Take review of the self-financing courses in the college, if any, and make recommendations for their improvement
5. Make specific recommendations to the management to foster academic collaborations to strengthen teaching and research
6. Make specific recommendations regarding the improvement in teaching and suitable training programmes for the employees of the college
7. Formulate proposals of new expenditure not provided for in the annual financial estimates (budget)
8. Discuss the reports of the Internal Quality Assurance Committee and make suitable recommendations
9. Recommend the administration about appropriate steps to be taken regarding the discipline, safety and security issues of the college or institution
10. Prepare the annual report on the work done by committee for the year ending on the 30th June and submit the same to the management of such college.

Composition of the College Development Cell

<i>S.N.</i>	<i>Designation</i>	<i>Name</i>	<i>Position held in the institution</i>
1.	Chairperson of the management/Trust nominee	Mr. A.N. Kutty	Trust Nominee
2.	Secretary of the management or his nominee	Mr.Murlidharan Nair	Dy. Chief Financial Officer at Mahatma Education Society's Pillai Group of Institutes
3.	Head of department nominated by the principal or the head of the institution	Mrs.Deepika Sharma	Vice Principal & H.O.D. I.T. /C.S.
4.	Teacher representative	Dr.Monali Ray	(Woman Teacher) H.O.D. of Accountancy in the Department of B.Com.
5.	Teacher representative	Mr.Shabab Rizvi	Faculty from the Department of Economics, N.S.S. Programme Officer
6.	Teacher representative	Mr.ShardulBuva	Faculty in Accountancy from the Department of Accounting & Finance
7.	Non-teaching representative	Mr.RanjitPatil	Senior Clerk
8.	Local member nominated by the management	Dr. Ganesh Anant Thakur	Principal, Mahatma Phule A.S.C. College, Panvel
9.	Local member nominated by the management	Ms.PramitaChakraborti	Location Campus Lead WIPRO Ltd. , Mumbai
10.	Local member nominated by the management	Ms.MamtaPatil	Soroptomist International Bombay-Chembur, Member & Faculty, Pillais' College of Education & Research, Chembur

11.	Local member nominated by the management	Mr.Manikandan Nair	Managing DirectorJVP Consultancy Services: Alumnus
12.	Member	Dr.AartiSukheja	Associate Prof. in Economics from the Department of B.Com. &IQAC Coordinator
13.	Member	Mrs.Ramya Kumar	Faculty in Computers from the Department of B.Com. &In charge of Student's Council
14.	Member- Secretary	Dr.Gajanan Wader	I/c Principal

Mahatma Education Society's
PILLAI COLLEGE OF ARTS, COMMERCE AND SCIENCE
NEW PANVEL

Academic Year 2018 -2019
College Development Committee

Date: 08.10.2018

Notice

The first meeting of the College Development Committee is scheduled on Saturday 13th October, 2018 at 11:00 a.m. in the Conclave to discuss the following agenda.

1. Approval of the Income & Expenditure Account for the Academic Year 2017-18.
2. Approval of budget for the A.Y. 2018-2019.
3. To decide the steps to be taken to strengthen the Research Centre.
4. Planning for strengthening the MES E-learning resources.
5. To discuss about development of in-house certificate courses for the students to be introduced in the next semester.
6. To discuss the progress of IQAC towards quality benchmarking.
7. To discuss about the progress towards autonomous status.
8. To plan for the annual event Alegria to be held in the month of February.
9. Status of various grants and their follow-up
 - a. Block grant for Sports infrastructure and Library
 - b. Unnat Bharat Abhiyan project
 - c. College for Potential Excellence
 - d. RUSA
10. Progress of 20th year celebration of College.

All members are requested to be present for the said meeting.

Dr. Gajanan Wader
(Member-Secretary)

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PILLAI COLLEGE OF ARTS, COMMERCE AND SCIENCE
NEW PANVEL

Academic Year 2018 -2019
College Development Committee

Minutes of the meeting held on Saturday 13th October, 2018 at 11:00 a.m. in Conclave

The meeting started with the introduction of College Development Committee by Dr.Gajanan Wader, Member- Secretary. He nominated Dr.Monali Ray, Women Member, College Development Committee as the chairperson for conducting the meeting.

11. Approval of the Income & Expenditure Account for the Academic Year 2017-18

Income & Expenditure Account for the Academic Year 2017-2018 was placed before the members for approval by Dr. Abida Khan. It was seconded by Mr. Murlidharan Nair, Dy. Chief Financial Officer of Mahatma Education Society's Pillai Group of Institutes. All the members approved the same.

12. Approval of budget for the A.Y. 2018-2019

The budget for the Academic Year 2018-2019 was placed before the members for approval by Dr. Abida Khan. It was seconded by Mr. Murlidharan Nair, Dy. Chief Financial Officer of Mahatma Education Society's Pillai Group of Institutes. All the members approved the same. It was also suggested by Mr. Murlidharan Nair that the college should apply for a separate PAN card when the college gets autonomous status.

13. To decide the steps to be taken to strengthen the Research Centre

Dr. Gajanan Wader informed that the advertisement for enrolling students for our Ph.D. centre has started. The notice for the same has been uploaded in the college website and put up in the notice board. The last date decided for receiving application is 20th October, 2018. At the initial phase maximum 10

students will be registered. The tentative date for presentation of Research Proposal by the applicants will be second week of December, 2018.

14. Planning for strengthening the MES E-learning resources

Mrs. Deepika Sharma, Vice-principal and Head, Information Technology & Computer Science Department informed that three lectures have already being recorded by faculty members. She also informed about introduction of Massive Open Online Course which will have four quadrants- discussion forum, you tube video, helpline and uploading of notes in PDF format. She also informed that Mrs. Sujata has been appointed as mentor for the Swayam courses.

15. To discuss about development of in-house certificate courses for the students to be introduced in the next semester 2018 -2019

Mrs. KavitaBaddi reported that 12 certificate courses were conducted in the Academic Year 2017-2018. In the Academic Year 2018-2019, 4 courses are already conducted. The total income generated uptoAcademic Year 2018-2019 from the certificate course is Rs 2,00,000. She also informed that Autonomous Board of Studies in Commerce and Management, Humanities and Science will be formed with industry expert in the Board for introduction of in-house certificate courses in the next semester.

16. To discuss the progress of IQAC towards quality benchmarking

Dr. AartiSukheja, Co-ordinator I.Q.A.C reported that following steps were taken for quality benchmarking:

- i. Introduction of Navi Mumbai Colleges Association (NMCA)
- ii. Faculty Exchange Programme with other colleges in the vicinity
- iii. Introduction of Information Management System
- iv. Setting up Innovation Club
- v. Setting of Incubation Centre

17. To discuss about the progress towards autonomous status

Dr.Gajanan Wader reported that the proposal for Autonomy has been endorsed by the Registrar, University of Mumbai dated 26th September, 2018 and same has been forwarded to U.G.C. and U.G.C. has received it on 1st October, 2018. He also reported that Expert Committee visit is expected in the month of January, 2019.

18. To plan for the annual event Alegria to be held in the month of February

Mrs.Deepika Sharma Vice-principal and Head, Information Technology & Computer Science Department reported that the annual college festival of Mahatma Education Society -Alegria will be organised from 6th to 9th February, 2019. From our college Mrs.Deepika Sharma is the representative from our college. Mrs.Deepika Sharma reported that already various teams for publicity, marketing and creativity have been formed with students' representation from our college.

19. Status of various grants and their follow-up

a. Block grant for Sports infrastructure and Library

Dr.AartiSukheja, Co-ordinator IQAC reported that the Block grant proposal is under process. University of Mumbai has nominated Dr. Ashok Mahajan, Principal of Pragati College as the nominee for the Block Grant Planning Board.

b. Unnat Bharat Abhiyan project

Mr. Shabab Rizvi, N.S.S. Programme officer reported that our college is selected for the Unnat Bharat Abhiyan Project of Ministry of Human Resource Development. In the first phase college has selected five villages under the jurisdiction of Gram Panchayat for survey. After the baseline survey, a report will be submitted to Ministry of Human Resource Development. On submission of which grants will be released which may range from Rs 10,000 to maximum Rs 1,00,000 per village in a phased manner.

c. College for Potential Excellence

Ms. Bhavna Parab reported that the proposal for College for Potential Excellence has been submitted to University of Mumbai. The results are awaited.

d. RUSA

Ms. Bhavna Parab reported that grant application under RUSA has cleared Phase-1 under University of Mumbai and Phase-2 under state and has appeared in 14th PAB meeting of M.H.R.D. The final approval from M.H.R.D. is awaited.

20. Progress of 20th year celebration of College

Mrs. Deepika Sharma Vice-principal and Head, Information Technology & Computer Science Department reported that 20th year celebration of our college is planned on 22nd December, 2018 in the Quad area from 4:30 p.m. to 7:30 p.m. Already 2,200 alumni have already registered. She also shared that total target for registration is 5,000.

Since there were no other matter for discussion the meeting was resolved with thanks to Chair.

Dr. Monali Ray
(Member, College Development Committee)