


Mahatma Education Society's
Pillai College of Arts, Commerce and Science
(Autonomous)

Affiliated to University of Mumbai

Dr. K.M. Vasudevan Pillai Campus, Sector-16, New Panvel – 410206

“Re-accredited ‘A’ Grade by NAAC” “Best College Award by U.O.M.” “ISO 9001:2015 Certified”

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20th February, 2020

MINUTES

2nd Meeting of Governing Body

2nd Meeting of members of the Governing Body was conducted on Friday, 14th February, 2020 at 2:00 p.m. Meeting was presided by Dr. K. M. Vasudevan Pillai, Chairperson, Governing Body. Following members attended the meeting and discussed the agenda mentioned below.

Sr. No.	Name	Category and Designation
1	Dr. K.M. Vasudevan Pillai	Management - Chairman and C.E.O., M.E.S.
2	Dr. Daphne Pillai	Management - Secretary, M.E.S. and Campus Rector
3	Dr. Priam Pillai	Management - Chief Operating Officer
4	Mr. Franav Pillai	Management - Dy. Chief Executive Officer
5	Mr. A. N. Kutty	Management - Academic Advisor
6	Mrs. Deepika Sharma	Vice-Principal of the College - Nominated by the Principal
7	Dr. Aarti Sharma	IQAC Coordinator of the College - Nominated by the Principal
8	Dr. Sandeep Joshi	Educationalist / Industrialist - Nominated by the Management
9	Dr. B Ramaswamy President (India), National Education Foundation USA	U.G.C. Nominee - Nominated by U.G.C.
10	Dr. Sanjay S. Jagtap Regional Joint Director, Higher Education Konkan Region	State Government Nominee - Nominated by State Government
11	Prin. (Dr.) Hemlata Bagla, Kishinchand Chellaram College Dinshaw Waccha Road,	University of Mumbai Nominee - Nominated by the University

	Churchgate, Mumbai - 400 020	
12	Dr. Gajanan Wader	Principal of College (Ex-officio Secretary)

The leave of absence has been granted to _____

MINUTES

2nd Meeting of Governing Body held on 14th February, 2020
Time: 2 p.m. Venue: 1st Floor, P-Wing, Dr. K.M. Vasudevan Pillai Campus

Principal Dr. Gajanan Wader welcomed the members and with consent of chairperson Dr. K. M. Vasudevan Pillai the meeting commenced.

Agenda 1: To read and confirm the Minutes of Meeting held on 28th September 2020.

Mr. Shardul Buva read the minutes of the meeting held on 28th September, 2019 and the same was confirmed by the members.

The Chair appreciated the suggestion and assured the same.

Agenda 2: To approve the minutes of the Academic Council Meeting held on 29th January, 2020.

Mr. Shardul Buva read the minutes of the Academic Council Meeting held on 29th January, 2020 and the same was confirmed by members.

Agenda 3: To present the Extension of Validity Period for Transition Autonomous Colleges by NAAC.

Dr. Aarti Sukheja shared that the fourth cycle of accreditation is due in 2024 as NAAC has extended validity period for our institution.

Dr. Priam Pillai shared that NAAC guidelines given for Autonomous Colleges are being taken into consideration while working on the various quality parameters.

Agenda 4: To confirm amended Examination Policy approved by Examination Committee and Academic Council

Dr. Monali Ray, Exam Controller, shared the Examination Policy approved in the Examination Cell Meeting.

She further added that the same is also tabled in the Academic Council Meeting and was approved.

Dr. Monali Ray shared the statistics of the first examination post autonomy, upon the request from Dr. Priam Pillai, in the said meeting.

Dr. Hemlata Bagla recommended that a provision for additional examination must be made for students who miss out on examinations due to participation in extra-curricular activities and certain unavoidable circumstances.

Dr. Sanjay Jagtap suggested that any changes made in the Examination Policy must be documented for.

Agenda 5: To seek approval for Additional Division of B.Com. Accounting & Finance from A.Y.2021-22.

Dr. Gajanan Wader proposed that due to increasing demand for the B.Com. Accounting and Finance Course. The institution has planned an additional division.

Dr. Sanjay Jagtap suggested that the proposal can be sent to the University of Mumbai for fast track approval.

Dr. Hemlata Bagla and Dr. Sanjay Jagtap, along with all members approved the same.

Agenda 6: To validate approval given by Academic Council for Department of Excellence.

Dr. Kavita Kathare, In charge of Certificate Courses Committee reported to the chair that from the said academic year the Certificate Courses Committee would be renamed as Department of Excellence to give added thrust to student certifications.

Dr. Sanjay Jagtap suggested that the institution must make it compulsory for the students to choose at least one course for first year. Members approved the said suggestion.

Agenda 7: To approve the Compliance Report to U.G.C. Western Regional Office, Pune towards the Proposal submitted for Financial Assistance Under 'Autonomous Scheme to Colleges' for A.Y. 2019-20.

Copy of the Compliance Report was tabled by Dr. Gajanan Wader. After discussion the same was approved by the members.

Dr. Sandeep Joshi further added that there the institution must consider application under a host of schemes available for the said purpose.

Agenda 8: To present the syllabus for the Academic Year 2020-21 approved by the respective Board of Studies and validated by the members of Academic Council.

Mrs. Deepika Sharma proposed that there will be a 25% change in the proposed syllabus for the Academic Year 2020-2021, which is at the discretion of the subject teacher.

Prof. A.N. Kutty further added that the changes made to the syllabus are discussed and approved in the respective Board of Studies meetings.

Dr. Daphne Pillai enquired about the status of recommendations given by experts from respective Board of Studies.

Dr. Gajanan Wader informed that the recommendations given were considered in finalising the contents of the syllabus.

Dr. Priam Pillai further suggested that the following three important parameters must be given due consideration in syllabus framing: Employability, Entrepreneurship Skills and Research.

The Chair appreciated the suggestions and validated the syllabus for the academic year 2020-21

Agenda 9: To endorse the Financial Budget for the Academic Year 2020-21 approved by the Finance Committee.

Dr Abida Khan (Principal Nominee in Finance Committee), Special Invitee, reported to the chair that the institution prepares budget for every academic year. Finance Committee collects budgets from respective associations, departments, and committees before commencement of the academic year. All the In-charges and Heads of Associations, Departments and Committees, plan their activities for the upcoming academic year, draft their budgets, and the Finance Committee prepares Master Budget which is then presented to the management for approval.

Members appreciated the policy undertaken by the institution and Budget was endorsed.

Agenda 10: Any other matter with the permission of chair.

Matter 1: Ph. D. Research Centre

Dr. Priam Pillai enquired about the process of monitoring the progress of the Ph.D. students.

Dr. Gajanan Wader shared that Ph.D. Six Monthly Presentations were conducted in the first week of February, 2020.

Dr. Vasudevan Pillai suggested that there must be a detailed record of the progress of Ph.D. students in their research work

Dr. Sanjay Jagtap further added that review of their work should be done by respective guides frequently and should be documented in their respective files.

Dr. Gajanan Wader assured that, June,2020 onwards students will be asked to visit the Research Centre on last Saturday of every month for the said review.

As there was no other matter for discussion, meeting was resolved with the vote of thanks.

2nd Meeting of Governing Body conducted on 14th February, 2020 at 2:00 p.m.

Minutes for the same are hereby verified & confirmed

Venue: 1st Floor, P-Wing, Dr. K.M. Vasudevan Pillai Campus

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	Konkan Region		
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