



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

##### 1.Name of the Institution

Pillai College of Arts, Commerce & Science (Autonomous)

- Name of the Head of the institution **Dr. Gajanan Wader**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone No. of the Principal **02227451700**
- Alternate phone No. **02227456100**
- Mobile No. (Principal) **9892061548**
- Registered e-mail ID (Principal) **gwader@mes.ac.in**
- Address **Dr.K.M.Vasudevan Pillai Campus , Plot No 10,Sector-16**
- City/Town **New Panvel, Navi Mumbai**
- State/UT **Maharashtra**
- Pin Code **410206**

##### 2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **24/06/2019**
- Type of Institution **Co-education**
- Location **Semi-Urban**

- Financial Status UGC 2f and 12(B)
  
- Name of the IQAC Co-ordinator/Director Dr. Aarti Sukheja
- Phone No. 0227451700
- Mobile No: 9930186306
- IQAC e-mail ID pcacsiqac@mes.ac.in

**3. Website address (Web link of the AQAR (Previous Academic Year))** <https://pcacs.ac.in/iqac/annualquality-assurance-report/>

**4. Was the Academic Calendar prepared for that year?** Yes

- if yes, whether it is uploaded in the Institutional website Web link: <https://pcacs.ac.in/students/academic-calendar/term-calendar/>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	85.65	2004	03/05/2004	02/05/2009
Cycle 2	A	3.23	2011	08/01/2011	07/01/2016
Cycle 3	A	3.25	2016	16/09/2016	15/09/2024

**6. Date of Establishment of IQAC** 13/06/2007

**7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?**

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Conferred Autonomous Status and received grant	Scheme for Autonomous Colleges U.G.C. 24/06/2019 900000	U.G.C.	24/06/2019	900000
Best College Award, University of Mumbai	none	University of Mumbai	15/08/2016	50000
Best N.S.S. Award, University of Mumbai	none	none	12/06/2017	none
Best N.S.S. Programme Officer, University of Mumbai	none	none	12/06/2017	none
Best N.S.S. Volunteer Award, University of Mumbai	none	none	05/03/2020	none
Outstanding Institute Award by ET Now.	none	none	17/02/2018	none
Best Infrastructure and Facilities award by Lokmat Group	none	none	24/07/2015	none
5th Rank by EducationWorld in Maharashtra	none	none	17/04/2020	none

under Non-Autonomous Colleges Category and 10th in Maharashtra under Autonomous Colleges Category				
ASSOCHAM WOMEN ACHIEVER OF THE YEAR	None	none	13/11/2019	none
Best Research Award For the year 2021 by Asian Society for Scientific Research	None	none	15/12/2021	none
First Consolation prize for Cleanliness Competition of Swach Sarvekshan 2022	None	none	13/05/2022	none
SAVVY HONOURS Celebrating Success Award	None	none	24/07/2016	none
PCACS Magazine-Spectrum for sensitizing youth by taking up societal	None	none	27/04/2023	none

issues as magazine theme for over 2 decades received recognition from UNICEF, Ministry of Youth Affairs & Sports, Government of India, Nehru Yuva Vikas Kendra, Panvel Municipal Corporation & Infinity Foundation.				
Outstanding Contribution to promote Voter awareness and Registration drive by Election Commission of India	None	none	25/01/2023	none
4 Star Rating Award - IIC Cell by Innovation Cell, Ministry of Education, Govt. of India	None	none	18/11/2022	none
Star Campus	None	none	22/04/2023	none

<b>Award</b>				
Lokmat Navi Mumbai and Panvel Gaurav Award 2023	None	None	28/02/2023	none
BEST RESEARCH AWARD 2021 by GLOBAL INTELLECT EDUCATIONAL AWARD	None	none	15/12/2021	none
Best College Award by GLOBAL INTELLECT EDUCATIONAL AWARD -	None	none	30/11/2021	none

**8. Provide details regarding the composition of the IQAC:**

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

**9. No. of IQAC meetings held during the year** 5

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10. Did IQAC receive funding from any funding agency to support its activities during the year?** No

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Annual Audits by External Agency The college conducts the following audits annually through an external agency towards reviewing its processes, infrastructure and devising intervening measures as mentioned in the review report of different audits. • Academic Audit (Internal and External) • Peer Team Audit • Administrative Audit • Green, Energy and Environment Audit • Gender Audit • I.T. Audit • Biotechnology Laboratory Audit For all the mentioned audits, a follow up action report is prepared and shared with the management. Syllabus Audit, CA II Audit, Question Paper Review, Plagiarism Check Syllabus Audit: To ensure that the syllabus meets the current demands, Syllabus Audit was carried out. Industry Academia Meet was organized to get inputs on the syllabus from the Industry Experts. A Syllabus Review was done by the Management and inputs were received to upgrade the syllabus. Career Mapping was done for both the terms of U.G. programs Third Year subjects for the Academic Year 2022-23 to track the Career Mapping Points and plan for possible certifications for the same. Continuous Assessment II Audit: CA II Audit was conducted to review if students were assessed on practical aspects. Question Paper review: The Question Paper Review Committee reviewed the Question Paper. The format of the paper as per Examination Cell directions, Duplication , Case Study/Application based compulsory question for all our UG/PG Programs, Marks assigned, Synoptic answers etc were checked and a Review Report was prepared for which follow up action was taken. Plagiarism Check: Compulsory plagiarism check was done for all projects prepared by Third Year and P.G. students.

2. Setting up of Business Simulation Laboratory Business Simulation Lab is a practical way for students to gain real-world insights and skills related to business management and decision-making. Business simulation labs involve students taking on the roles of business managers or executives, making decisions, and experiencing the consequences of those decisions in a controlled virtual environment.

3. Introduction of Interdisciplinary Courses so that learning does not remain confined to the boundaries of a particular discipline. The score and the credits of the Generic Elective subjects are counted in the overall SGPA in the Choice Based Credit System (CBCS).

4. Strengthening experiential learning by setting up the following Centres: a. CENTRE FOR EXPERIENTIAL LEARNING - "Anubhav Manthan" The Anubhav Manthan Initiative of PCACS encourages students to take up social projects involved in addressing real issues in society, which makes the learning experience more relevant and meaningful to the students. Experiential learning through social projects foster empathy and a sense of social responsibility in students as they

become more aware of social issues and the needs of others. Also under the skill credit policy of PCACS, every student has to compulsorily take up a 30-hour extension/voluntary service programme during the first 4 semesters of their study. b. CENTRE OF EXCELLENCE in SPORTS c. CENTRE OF EXCELLENCE in THEATRES d. CENTRE OF EXCELLENCE in SOCIAL MEDIA MANAGEMENT e. CENTRE OF EXCELLENCE in EVENT MANAGEMENT

5. Introducing Pragma Paripalan - An initiative for nurturing prowess Pragma Paripalan is an initiative dedicated to fostering academic excellence. The institution places significant emphasis on evaluating students' learning levels and implementing specialized programs to cater to both advanced and slow learners. With a well-defined policy, the institution systematically assesses the learning needs of students, guaranteeing a customized educational experience that aligns with their individual capabilities. This ensures that all students receive an education tailored to their unique needs and abilities, promoting a more inclusive and effective learning environment.

**12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

Plan of Action	Achievements/Outcomes
<p>To introduce New Courses - Interdisciplinary /Multidisciplinary.</p>	<p>In the year 22-23 Interdisciplinary Courses were introduced to encourage students to explore diverse perspectives, fostering a more holistic and well-rounded education.</p>
<p>To integrate cross-cutting issues into the curriculum.</p>	<p>The institution integrates cross-cutting issues relevant to Human Values and Ethics, Gender, Environment and Biodiversity, Emotional Intelligence and the like into the curriculum. Courses on Ethics, Human Values, Human Resources &amp; Organizational Behavior and Community Outreach through N.S.S. and Environmental Studies are built in the curriculum of all programmes. A compulsory subject of two credits on human values was introduced for all first years'</p>



	<p>students of all streams. The N.S.S Cell involves students in contributing to the society by partnering with NGOs. A subject on Environment Studies has been included in most U.G. programmes. The Environment Protection Cell conducts a number of activities to sensitize students about the environment and sustainability issues. We have included an Emotional Intelligence paper for all our final year students to improve communication, management, problem-solving, and personal &amp; professional relationships. We have introduced a biodiversity &amp; Ecology paper to make our students aware about ecosystems. Environment Sustainability &amp; CSR: A course on Environment Sustainability &amp; CSR is introduced.</p>
<p>To increase Global Linkages.</p>	<p>The institution has entered into Collaboration with Harvard Business School Online for its academic programmes and skilling courses.</p>
<p>To ensure Strong Feedback Mechanism.</p>	<p>Feedback has been taken from all the stakeholders on the curriculum, on the faculty as well as the facilities and infrastructure of the institution. Prompt action has been taken on feedback received.</p>
<p>To support Entrepreneurship/Startups.</p>	<p>Ten Startups incubated on the campus this year. The institution has received 4 Star Rating for fostering innovation and entrepreneurship through diverse activities and programs facilitated by the Ministry of</p>

	<p>Educations Innovation Cell for the academic year 2022-23.</p>
<p>More thrust to Teaching Learning Centre (TLC) and its activities.</p>	<p>TLC organised a number of events like: Refresher Course on Innovative Teaching, Assessment and Evaluation, FDP with stream specialization and on themes like Effective writing of a Research Paper &amp; Innovative Pedagogy, Sessions on Effective Use of Case study in various streams, Orientation Sessions for the new recruits, Workshop on Preparation of NET/SET and the like.</p>
<p>Experiential Learning Experience for students.</p>	<p>Anubhav Manthan - Experiential Learning Program This is the educational approach adopted by the institution that emphasizes learning through hands-on experiences, practical activities, and real-world applications. Following methods are used in experiential learning to make learning more engaging and relevant to the real world: Experiential learning through Internships bridges the gap between theoretical knowledge gained in the classroom and practical skills required in the professional world. Interns get to work on real projects and tasks that organizations face daily. This experience allows them to see how classroom knowledge translates into practice. Hands on Training is given to the students through the forums like Bloggers Club, Graphic Designers Club in which they work on actual assignments. Hands on experience in Event</p>

Management is given to students by involving them in the management of college events like Alegria: Annual Fest, Marketing Fairs and the like. Experiential learning from a Business Simulation Lab is a practical way for students to gain real-world insights and skills related to business management and decision-making. Business simulation labs involve students taking on the roles of business managers or executives, making decisions, and experiencing the consequences of those decisions in a controlled virtual environment. Field Visits provide opportunities for students to engage with real-world scenarios, apply classroom knowledge, and gain practical insights. Field trip destinations are selected that directly relate to the subject matter being taught. After the visit, engage students in reflective activities. Role-play & Podcasts are an effective way to engage in experiential learning. It allows students to simulate real-life scenarios and practice their skills in a controlled environment. Courses like Emotional Intelligence, Basic Human Values, Personality Development and others use role-play scenarios and podcasts to engage learners. Encouraging students to edit/write for the College Publications is another way to foster experiential learning. Students are encouraged to write on a wide range of topics and in various formats (e.g., articles, essays,

	<p>poetry, fiction, reviews, photography, artwork) to improve writing skills and building a portfolio.</p>
<p>Skilling of students.</p>	<p>Our Skilling Policy ensures every student opts for compulsory skill enhancement. Post autonomy w.e.f from A.Y 2019-2020 we have introduced the system of awarding nonacademic credit to our students. 12 mandatory skill credits will be required to be earned by a student by enrolling for certificate courses and participating in social and extracurricular activities. Current &amp; industry relevant programs are rolled out each year by Department of Skill Development &amp; Entrepreneurship ( DSDE) in line with the upskilling objective spelled out in the NEP Policy 2020. In the current year more than 50 courses have been introduced.</p>
<p>Evaluation Reforms.</p>	<p>A number of evaluation reforms have been introduced. There is a continuous evaluation system, semester system and grading system. Blooms Taxonomy is being used as a tool in education for curriculum planning, assessment design, and instructional strategies. Rubrics is being used for marking assignments. Three rounds of examination for each semester in the same academic year has been introduced. Introduction of Case Study Evaluation Approach is in place. The infrastructure of the Examination Department has been augmented by strengthening the</p>

	<p>infrastructure of strong room, storing of question papers, improving the security of the server meant for storing the marks, addition to printers etc. Online form filling has been introduced.</p>
<p>Mentoring Policy.</p>	<p>The institution has taken up Pragma Paripalan,</p>
<p>Added thrust to the Idea Centres and Consultancy.</p>	<p>? Club for Biosciences conducted International Conference and Workshops to develop entrepreneurial outlook and also provided consultancy services. ? Club for Social Sciences conducted Online Educational Counseling Camp. ? Club for Skill Fostering conducted Learning Programmes on Cake Baking and Art &amp; Craft to support building of sustainable businesses. ? Club for Accounting &amp; Taxation conducted Sessions on Financial Literacy and took up Consultancy for IT Return Filing. ? Club for Smart Systems developed Utility Softwares and conducted Workshops on Machine Learning and Project Design and Development ? The Institutions Innovation Council encourages, inspires and nurtures young students by supporting them to work with new ideas and transform them into prototypes and register their start ups through its different cells. The IIC was awarded 4 stars by the Ministry of Education. ? Commerce Lab conducted Sessions on Financial Management and a Skill Development Program: Train, Earn and Learn. ? Centre</p>

	<p>for Virtue and Wellness conducted Sessions on Physical and Mental Wellness. ? PCACS Teaching Learning Centre conducted a Refresher Program on Digital tools for research and innovative practices in teaching.</p>
<p>Increase seed money for research and promoting publication of quality research papers.</p>	<p>Rs. 810000 (INR in Lakhs) seed money was provided by the institution to its teachers for research in the said academic year. Teachers were provided funds for research paper publications. 3 books were published on different themes which was funded by the institution.</p>
<p>Extension and Outreach Programmes.</p>	<p>The Anubhav Manthan Initiative at PCACS plays a pivotal role, motivating students to undertake social projects addressing real societal issues like cleanliness, education to the poor people children, youth development, environmental sustainability.</p>
<p>Increase functional MoUs</p>	<p>In the current year there are 26 functional MOUs for aiding academics, research and society.</p>
<p>Upgrading Academic Infrastructure.</p>	<p>41 classrooms with ICT-enabled facilities were made available for teaching and learning. The Learning Resource Centre (Library) has been fully automated. An E-lecture Node equipped with 12 computers in 12 lecture nodes has been available for facilitating blended mode of learning. Fashion designing studio was set up for the BSc FDT course.</p>
<p>Encourage faculty to develop</p>	<p>Institution has in place the</p>

<p>more e-content.</p>	<p>facilities for e-content development. 87 e-content videos were created in the said academic year.</p>
<p>Enhancing Scholarships for students.</p>	<p>Scholarships were funded by the management, by the alumni, by the Department of Skill Development and Entrepreneurship and External bodies like Framjee Cawasjee Institute and the like. 163 students benefited by scholarships and freeships provided by the Government and 4053 students benefited by scholarships and freeships provided by the institution and non-government agencies during the year.</p>
<p>To organise Capability Development and Skills enhancement Activities.</p>	<p>48 Capability Development and Skills enhancement Activities were organised by IQAC, DSDE, Departments and Associations in the following domains: Soft Skills, Language and Communication Skills, Life Skills (Yoga, Physical fitness, Health and Hygiene), Awareness of Trends in Technology and the like.</p>
<p>Thrust to Competitive Exam Cell and Career Counselling.</p>	<p>2446 students benefited from guidance/coaching for competitive examinations and career counselling.</p>
<p>Thrust to non-scholastic domains.</p>	<p>The College motivates students to participate in various inter-collegiate/national level competitions and provide the facility to reimburse their travelling and food expenses by surrendering the bills. Budgetary Provisions are sanctioned to invite the choreographers to train the</p>

	<p>students participating in youth festivals under various categories such as Music, Folk Dance, Fine Arts, Literary Arts and Theatre Events etc. Food coupons are also provided to the students during their practice session for youth festivals. The Student Council members are felicitated with monetary rewards along with Certificate of Appreciation and Trophy for their contribution. For student support, Gymkhana area is extended to 4.80 meter*14.50 meter and renovation of ceiling and interior is completed.</p>
Placement of students	359 students have been placed in the academic year 2022-23.
Alumni Engagement Activities.	<p>Our institution has been continually partnering with the Alumni to be able to expand opportunities for the students and staff. Our alumni contribute significantly to the development of the institution through financial and other support services. Alumni Association of the college conducts events annually for the alumni. Alumni are invited as experts to utilize their expertise for the benefit and progress of the present students.</p>
Institutional contribution for Faculty Enhancement Programmes	Institutional contribution for Faculty Enhancement Programmes was Rs.47200 for the year 2022-23.
Promote Faculty Exchange Programmes in National/International Universities	Under Navi Mumbai Colleges Association Faculty Exchange Programme was executed.
Motivate Faculty to attend	The institution has provided



Conferences/ Workshops	financial support to 61 teachers for attending seminars , 15 teachers were supported for conferences and 26 teachers for workshops.
Motivating teachers to attend FDP, Orientation Programmes, Refresher and Training Programmes.	90 Teachers were motivated to attend career progression programmes like FDPs. Refresher Courses and Training Programmes.
Promote Staff Welfare.	Staff Welfare Cell, TLC and Centre for Non-Teaching Staff have organised a number of events for staff welfare. Hands-on training for Canva, has been given to the staff. TLC has organised a number of Webinars, FDPs, Workshops and Refresher Courses. Centre for Non-Teaching Staff has organised : Awareness Programme on Cyber Security, Administrative Reform Survey, Awareness Programme on Financial Literacy 'Good Financial Behaviour-Your Saviour'and the like for the non-teaching staff.
Green Initiatives.	The Institution has the following facilities for alternate sources of energy and energy conservation: Solar energy and Sensor-based energy conservation. Rain Water Harvesting, Waste Water Recycling etc is carried out towards water conservation. Towards greening the campus many initiatives have been taken: Restricted entry of automobiles, Pedestrian Friendly pathways, landscaping with trees and plants and others.
Managing Waste.	333.4 kg of non-biodegradable waste has been handed over to Sampurnearth Environment

	<p>Solutions Pvt. Ltd. for recycling. Solid Waste Management, Liquid Waste Management, E Waste Management is carried out on the campus. Waste Recycling System (College in collaboration with Reliance India Ltd. has installed a Biocrux Plastic Bottle Recycling Machine (PBRM) has been installed on the campus.</p>
<p>Quality audits on environment and energy.</p>	<p>Green Audit, Electrical Energy and Safety Audit have been completed for the year 2022-23.</p>
<p>Apply for Clean and Green Campus Award.</p>	<p>Recognition from Sampurnearth Environment Solutions Pvt. Ltd. Star Campus Award for Green Initiatives</p>
<p>Gender Audit and Gender Sensitisation Events</p>	<p>Gender Audit was carried out for the academic year 2022-23. Webinar on "How to keep blood healthy" by Dr. Clement Praveen on 18th October 2022 On the occasion of International Women's Day Celebration session on "Digit All. Innovation and Technology for Gender Equality" on 8th March 2023. Seminar on Training and Awareness Program on "Rights of Women with respect to Sexual Harassment at Workplace and Domestic Violence" in Association with Soroptimist Welfare Association ( Bombay- chembur chapter) on 5th December 2022</p>
<p>Integration of Indian Knowledge System.</p>	<p>The institution's commitment to integrating the Indian knowledge system is exemplified through initiatives such as introducing Yoga as part of curriculum, the establishment of the</p>

**13. Was the AQAR placed before the statutory body?** **Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
<b>Academic Council</b>	<b>14/02/2022</b>

**14. Was the institutional data submitted to AISHE ?** **Yes**

- Year

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Pillai College of Arts, Commerce & Science (Autonomous)
• Name of the Head of the institution	Dr. Gajanan Wader
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<b>2.Institutional status</b>	
• Autonomous Status (Provide the date of conferment of Autonomy)	24/06/2019
• Type of Institution	Co-education
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• Name of the IQAC Co-ordinator/Director	Dr. Aarti Sukheja

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• IQAC e-mail ID	pcacsiqac@mes.ac.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://pcacs.ac.in/iqac/annualquality-assurance-report/">https://pcacs.ac.in/iqac/annualquality-assurance-report/</a>				
<b>4.Was the Academic Calendar prepared for that year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://pcacs.ac.in/students/academic-calendar/term-calendar/">https://pcacs.ac.in/students/academic-calendar/term-calendar/</a>				
<b>5.Accreditation Details</b>					
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Cell, Ministry of Education, Govt. of India				
Star Campus Award	None	none	22/04/2023	none
Lokmat Navi Mumbai and Panvel Gaurav Award 2023	None	None	28/02/2023	none
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Best College Award by GLOBAL INTELLECT EDUCATIONAL AWARD -	None	none	30/11/2021	none

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<ul style="list-style-type: none"> <li>Upload the latest notification regarding the composition of the IQAC by the HEI</li> </ul>	<a href="#">View File</a>	
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**12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

Plan of Action	Achievements/Outcomes
<p>To introduce New Courses - Interdisciplinary /Multidisciplinary.</p>	<p>In the year 22-23 Interdisciplinary Courses were introduced to encourage students to explore diverse perspectives, fostering a more holistic and well-rounded education.</p>
<p>To integrate cross-cutting issues into the curriculum.</p>	<p>The institution integrates cross-cutting issues relevant to Human Values and Ethics, Gender, Environment and Biodiversity, Emotional Intelligence and the like into the curriculum. Courses on Ethics, Human Values, Human Resources &amp; Organizational Behavior and Community Outreach through N.S.S. and Environmental Studies are built in the curriculum of all programmes. A compulsory subject of two credits on human values was introduced for all first years' students of all streams. The N.S.S Cell involves students in contributing to the society by partnering with NGOs. A subject on Environment Studies has been included in most U.G. programmes. The Environment Protection Cell conducts a number of activities to sensitize students about the environment and sustainability issues. We have included an Emotional Intelligence paper for all our final year students to improve communication, management, problem-solving, and personal &amp; professional relationships. We have introduced a biodiversity &amp;</p>

	<p>Ecology paper to make our students aware about ecosystems. Environment Sustainability &amp; CSR: A course on Environment Sustainability &amp; CSR is introduced.</p>
<p>To increase Global Linkages.</p>	<p>The institution has entered into Collaboration with Harvard Business School Online for its academic programmes and skilling courses.</p>
<p>To ensure Strong Feedback Mechanism.</p>	<p>Feedback has been taken from all the stakeholders on the curriculum, on the faculty as well as the facilities and infrastructure of the institution. Prompt action has been taken on feedback received.</p>
<p>To support Entrepreneurship/Startups.</p>	<p>Ten Startups incubated on the campus this year. The institution has received 4 Star Rating for fostering innovation and entrepreneurship through diverse activities and programs facilitated by the Ministry of Educations Innovation Cell for the academic year 2022-23.</p>
<p>More thrust to Teaching Learning Centre (TLC) and its activities.</p>	<p>TLC organised a number of events like: Refresher Course on Innovative Teaching, Assessment and Evaluation, FDP with stream specialization and on themes like Effective writing of a Research Paper &amp; Innovative Pedagogy, Sessions on Effective Use of Case study in various streams, Orientation Sessions for the new recruits, Workshop on Preparation of NET/SET and the like.</p>
<p>Experiential Learning Experience for students.</p>	<p>Anubhav Manthan - Experiential Learning Program This is the</p>

educational approach adopted by the institution that emphasizes learning through hands-on experiences, practical activities, and real-world applications. Following methods are used in experiential learning to make learning more engaging and relevant to the real world: Experiential learning through Internships bridges the gap between theoretical knowledge gained in the classroom and practical skills required in the professional world. Interns get to work on real projects and tasks that organizations face daily. This experience allows them to see how classroom knowledge translates into practice. Hands on Training is given to the students through the forums like Bloggers Club, Graphic Designers Club in which they work on actual assignments. Hands on experience in Event Management is given to students by involving them in the management of college events like Alegria: Annual Fest, Marketing Fairs and the like. Experiential learning from a Business Simulation Lab is a practical way for students to gain real-world insights and skills related to business management and decision-making. Business simulation labs involve students taking on the roles of business managers or executives, making decisions, and experiencing the consequences of those decisions in a controlled virtual

	<p>environment. Field Visits provide opportunities for students to engage with real-world scenarios, apply classroom knowledge, and gain practical insights. Field trip destinations are selected that directly relate to the subject matter being taught. After the visit, engage students in reflective activities. Role-play &amp; Podcasts are an effective way to engage in experiential learning. It allows students to simulate real-life scenarios and practice their skills in a controlled environment. Courses like Emotional Intelligence, Basic Human Values, Personality Development and others use role-play scenarios and podcasts to engage learners. Encouraging students to edit/write for the College Publications is another way to foster experiential learning. Students are encouraged to write on a wide range of topics and in various formats (e.g., articles, essays, poetry, fiction, reviews, photography, artwork) to improve writing skills and building a portfolio.</p>
<p>Skilling of students.</p>	<p>Our Skilling Policy ensures every student opts for compulsory skill enhancement. Post autonomy w.e.f from A.Y 2019-2020 we have introduced the system of awarding nonacademic credit to our students. 12 mandatory skill credits will be required to be earned by a student by enrolling for certificate</p>

	<p>courses and participating in social and extracurricular activities. Current &amp; industry relevant programs are rolled out each year by Department of Skill Development &amp; Entrepreneurship ( DSDE) in line with the upskilling objective spelled out in the NEP Policy 2020. In the current year more than 50 courses have been introduced.</p>
Evaluation Reforms.	<p>A number of evaluation reforms have been introduced. There is a continuous evaluation system, semester system and grading system. Blooms Taxonomy is being used as a tool in education for curriculum planning, assessment design, and instructional strategies. Rubrics is being used for marking assignments. Three rounds of examination for each semester in the same academic year has been introduced. Introduction of Case Study Evaluation Approach is in place. The infrastructure of the Examination Department has been augmented by strengthening the infrastructure of strong room, storing of question papers, improving the security of the server meant for storing the marks, addition to printers etc. Online form filling has been introduced.</p>
Mentoring Policy.	<p>The institution has taken up Pragma Paripalan,</p>
Added thrust to the Idea Centres and Consultancy.	<p>? Club for Biosciences conducted International Conference and Workshops to develop entrepreneurial outlook</p>



and also provided consultancy services. ? Club for Social Sciences conducted Online Educational Counseling Camp. ? Club for Skill Fostering conducted Learning Programmes on Cake Baking and Art & Craft to support building of sustainable businesses. ? Club for Accounting & Taxation conducted Sessions on Financial Literacy and took up Consultancy for IT Return Filing. ? Club for Smart Systems developed Utility Softwares and conducted Workshops on Machine Learning and Project Design and Development ? The Institutions Innovation Council encourages, inspires and nurtures young students by supporting them to work with new ideas and transform them into prototypes and register their start ups through its different cells. The IIC was awarded 4 stars by the Ministry of Education. ? Commerce Lab conducted Sessions on Financial Management and a Skill Development Program: Train, Earn and Learn. ? Centre for Virtue and Wellness conducted Sessions on Physical and Mental Wellness. ? PCACS Teaching Learning Centre conducted a Refresher Program on Digital tools for research and innovative practices in teaching.

Increase seed money for research and promoting publication of quality research papers.

Rs. 810000 (INR in Lakhs) seed money was provided by the institution to its teachers for research in the said academic year. Teachers were provided

	<p>funds for research paper publications. 3 books were published on different themes which was funded by the institution.</p>
<p>Extension and Outreach Programmes.</p>	<p>The Anubhav Manthan Initiative at PCACS plays a pivotal role, motivating students to undertake social projects addressing real societal issues like cleanliness, education to the poor people children, youth development, environmental sustainability.</p>
<p>Increase functional MoUs</p>	<p>In the current year there are 26 functional MOUs for aiding academics, research and society.</p>
<p>Upgrading Academic Infrastructure.</p>	<p>41 classrooms with ICT-enabled facilities were made available for teaching and learning. The Learning Resource Centre (Library) has been fully automated. An E-lecture Node equipped with 12 computers in 12 lecture nodes has been available for facilitating blended mode of learning. Fashion designing studio was set up for the BSc FDT course.</p>
<p>Encourage faculty to develop more e-content.</p>	<p>Institution has in place the facilities for e-content development. 87 e-content videos were created in the said academic year.</p>
<p>Enhancing Scholarships for students.</p>	<p>Scholarships were funded by the management, by the alumni, by the Department of Skill Development and Entrepreneurship and External bodies like Framjee Cawasjee Institute and the like. 163 students benefited by</p>

	<p>scholarships and freeships provided by the Government and 4053 students benefited by scholarships and freeships provided by the institution and non-government agencies during the year.</p>
<p>To organise Capability Development and Skills enhancement Activities.</p>	<p>48 Capability Development and Skills enhancement Activities were organised by IQAC, DSDE, Departments and Associations in the following domains: Soft Skills, Language and Communication Skills, Life Skills (Yoga, Physical fitness, Health and Hygiene), Awareness of Trends in Technology and the like.</p>
<p>Thrust to Competitive Exam Cell and Career Counselling.</p>	<p>2446 students benefited from guidance/coaching for competitive examinations and career counselling.</p>
<p>Thrust to non-scholastic domains.</p>	<p>The College motivates students to participate in various inter-collegiate/national level competitions and provide the facility to reimburse their travelling and food expenses by surrendering the bills. Budgetary Provisions are sanctioned to invite the choreographers to train the students participating in youth festivals under various categories such as Music, Folk Dance, Fine Arts, Literary Arts and Theatre Events etc. Food coupons are also provided to the students during their practice session for youth festivals. The Student Council members are felicitated with monetary rewards along with Certificate of Appreciation and</p>

	Trophy for their contribution. For student support, Gymkhana area is extended to 4.80 meter*14.50 meter and renovation of ceiling and interior is completed.
Placement of students	359 students have been placed in the academic year 2022-23.
Alumni Engagement Activities.	Our institution has been continually partnering with the Alumni to be able to expand opportunities for the students and staff. Our alumni contribute significantly to the development of the institution through financial and other support services. Alumni Association of the college conducts events annually for the alumni. Alumni are invited as experts to utilize their expertise for the benefit and progress of the present students.
Institutional contribution for Faculty Enhancement Programmes	Institutional contribution for Faculty Enhancement Programmes was Rs.47200 for the year 2022-23.
Promote Faculty Exchange Programmes in National/International Universities	Under Navi Mumbai Colleges Association Faculty Exchange Programme was executed.
Motivate Faculty to attend Conferences/ Workshops	The institution has provided financial support to 61 teachers for attending seminars , 15 teachers were supported for conferences and 26 teachers for workshops.
Motivating teachers to attend FDP, Orientation Programmes, Refresher and Training Programmes.	90 Teachers were motivated to attend career progression programmes like FDPs. Refresher Courses and Training

	Programmes.
Promote Staff Welfare.	Staff Welfare Cell, TLC and Centre for Non-Teaching Staff have organised a number of events for staff welfare. Hands- on training for Canva, has been given to the staff. TLC has organised a number of Webinars, FDPs, Workshops and Refresher Courses. Centre for Non-Teaching Staff has organised : Awareness Programme on Cyber Security, Administrative Reform Survey, Awareness Programme on Financial Literacy 'Good Financial Behaviour-Your Saviour'and the like for the non-teaching staff.
Green Initiatives.	The Institution has the following facilities for alternate sources of energy and energy conservation: Solar energy and Sensor-based energy conservation. Rain Water Harvesting, Waste Water Recycling etc is carried out towards water conservation. Towards greening the campus many initiatives have been taken: Restricted entry of automobiles, Pedestrian Friendly pathways, landscaping with trees and plants and others.
Managing Waste.	333.4 kg of non-biodegradable waste has been handed over to Sampurnearth Environment Solutions Pvt. Ltd. for recycling. Solid Waste Management, Liquid Waste Management, E Waste Management is carried out on the campus. Waste Recycling System (College

	in collaboration with Reliance India Ltd. has installed a Biocrux Plastic Bottle Recycling Machine (PBRM) has been installed on the campus.
Quality audits on environment and energy.	Green Audit, Electrical Energy and Safety Audit have been completed for the year 2022-23.
Apply for Clean and Green Campus Award.	Recognition from Sampurnearth Environment Solutions Pvt. Ltd. Star Campus Award for Green Initiatives
Gender Audit and Gender Sensitisation Events	Gender Audit was carried out for the academic year 2022-23. Webinar on "How to keep blood healthy" by Dr. Clement Praveen on 18th October 2022 On the occasion of International Women's Day Celebration session on "Digit All. Innovation and Technology for Gender Equality" on 8th March 2023. Seminar on Training and Awareness Program on "Rights of Women with respect to Sexual Harassment at Workplace and Domestic Violence" in Association with Soroptimist Welfare Association ( Bombay-chembur chapter) on 5th December 2022
Integration of Indian Knowledge System.	The institution's commitment to integrating the Indian knowledge system is exemplified through initiatives such as introducing Yoga as part of curriculum, the establishment of the
<b>13. Was the AQAR placed before the statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name of the statutory body	Date of meeting(s)
Academic Council	14/02/2022
<b>14. Was the institutional data submitted to AISHE ?</b>	Yes
<ul style="list-style-type: none"> <li>Year</li> </ul>	
Year	Date of Submission
2022-23	30/01/2024
<b>15. Multidisciplinary / interdisciplinary</b>	
<p>The institution has embarked on a distinctive educational approach that fosters a dynamic learning environment, allowing students to explore diverse courses and curricula spanning various fields of study. In the academic year 2022-23, interdisciplinary electives were introduced for the First year students of PCACS. The students have the opportunity to engage in a comprehensive education through an interdisciplinary elective course. The scores and credits obtained in Interdisciplinary Elective subjects contribute to the overall Semester Grade Point Average (SGPA) within the framework of the Choice Based Credit System (CBCS).</p> <p>The Interdisciplinary Elective Course is designed to allow students to choose a course from disciplines other than their core subject during Semester II and Semester III of the program. These courses are mandatory for students during these semesters, offering them the chance to explore subjects beyond their primary field of study. While the institute mandates the inclusion of Interdisciplinary Elective subjects in Semester II and Semester III, students have the flexibility to select their preferred subject from a diverse pool of courses spanning various disciplines.</p> <p>The Elective course serves the primary purpose of exposing students to a new discipline or subject area. Each student is required to study the same elective subject in both Semester II and Semester III, ensuring a sustained and in-depth exploration of the chosen interdisciplinary field. The institution recognizes the importance of providing students with the freedom to make informed choices that align with their academic interests and</p>	

goals.

Additionally, the Department of Skill Development and Entrepreneurship provides a range of certificate courses that are open to students from diverse domains.

#### **16.Academic bank of credits (ABC):**

Our institution has successfully registered with NDML (NSDL Database Management Limited) to leverage the National Academic Depository (NAD) services. This strategic initiative is aimed at addressing challenges and obstacles associated with the verification of academic awards. By adopting NAD services, we aim to digitize and securely store academic certificates, providing students and verifiers with convenient access to this information. The ABC IDs for all students enrolled in the academic year 2022-23 have been generated.

As part of our commitment to best practices, we have enrolled in NAD to facilitate multiple entries and exits for our learners throughout their chosen program. This approach ensures seamless access to and retrieval of academic awards, streamlining the validation process, guaranteeing the authenticity of certificates, and ensuring secure storage of this vital academic information.

#### **17.Skill development:**

The Skilling Policy at the college ensures every student opts for compulsory skill enhancement. Post autonomy w.e.f from A.Y 2019-2020 we have introduced the system of awarding non academic credit to our students. 12 mandatory skill credits will be required to be earned by a student by enrolling for certificate courses and participating in social and extracurricular activities. Current & industry relevant programs are rolled out each year by Department of Skill Development & Entrepreneurship (DSDE) in line with the upskilling objective spelled out in the NEP Policy 2020. In the current year more than 50 courses have been introduced. Skilling Courses are also offered through Online Mode. We are a Centre for Swayam NPTEL through which a number of courses are offered on ODL mode to both students and faculty. New Age Vocational Courses are offered by DSDE. Nine Clubs have been formed to enhance the skills of students and staff. We have set Institutions Innovation Cell as per Ministry of Education (MoE), Govt. of India and received a 4 Star Rating for fostering innovation and entrepreneurship through diverse activities and programs facilitated by the Ministry of Education's Innovation



Cell.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The institution's commitment to integrating the Indian knowledge system is exemplified through initiatives such as "Pragya Paripalan," a mentoring program designed to provide personalized guidance to students in their preferred Indian languages. This program not only emphasizes academic support but also fosters a deeper connection between mentors and mentees, incorporating cultural nuances and linguistic diversity into the learning process.

The establishment of the "Heritage Club" serves as a dedicated platform for celebrating and preserving Indian culture. Within this club, the "Marathi Vangamaya Mandal" plays a pivotal role in promoting Marathi literature and cultural heritage. Through events, celebrations, and competitions, the club actively engages students in the richness of the Marathi language and traditions, contributing to the holistic development of individuals within the broader context of Indian knowledge.

The establishment of the Kalakshetram Media Studio and Nartanangan Studio for Indian Cultural Dance reflects the institution's dedicated efforts to promote and preserve Indian local languages and culture while leveraging technology. The Kalakshetram Media Studio, envisioned as a hub for creative expression, serves as a platform to disseminate technology while nurturing linguistic diversity. By providing students with a space to explore and engage with various Indian languages through media, the studio becomes a catalyst for the preservation and promotion of regional languages, bridging the gap between traditional forms of communication and modern technology. Simultaneously, the Nartanangan Studio for Indian Cultural Dance emerges as a vital space for students to delve into the rich tapestry of Indian dance forms. This studio not only facilitates skill improvement but also acts as a cultural repository where traditional dance styles are preserved, celebrated, and passed onto future generations.

As a good practice, the institution preserves and promotes Indian culture through a dedicated section "INDIAN ETHOS" in the annual college magazine, "Spectrum," where students contribute to the Indian knowledge system, culture, tradition, art, languages, and more.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The Institution has adopted 'Outcome based Education'. The curriculum of all programs are designed by taking into account the Program Outcomes & Program Specific Outcomes which are in tune with the vision & mission statements of the Institution. Measuring the attainment of Program Outcomes involves developing appropriate assessment methods and tools which include exams, projects, presentations, and other forms of assessment that align with the specific outcomes identified for each program. Hands-on training was given to all the faculty on Measuring Attainment of Program Outcomes. This is crucial for ensuring that faculty members are well-equipped to align their teaching methods, assessments, and instructional strategies with the desired outcomes. The institution adapts and evolves in response to changing educational needs and industry requirements.

**20.Distance education/online education:**

The institution has embraced Hybrid and Blended Learning Models, incorporating various interactive and technological tools for teaching and learning activities. Every class across all programs incorporates one day of online lectures. Faculty members utilize a range of resources, including PowerPoint presentations, videos, expert lecture series, e-content, Google Classroom, and provide access to recorded online lectures.

To facilitate blended learning, the institution has established an E-lecture Node featuring 12 computers across 12 lecture nodes, each equipped with audio and video recording systems for conducting sessions in a Hybrid mode. Additionally, the Lecture Capturing Studio aids in the development of e-content and this e-content is made available to the students on the LMS and our exclusive platform "MES e-learning".

Remote access to e-books, e-journals, and numerous Open Access Resources is provided through the library website. Students benefit from access to the N-List database. The institution boasts five seminar halls, all equipped with audio and video recording systems, enabling sessions to be conducted in a Hybrid mode.

The Department of Skill Development and Entrepreneurship (DSDE) and the Centres for Skilling offer a variety of vocational courses online. The parent body, M.E.S., has collaborated with the Harvard Business School for Online Courses. The institution serves as a Centre for Swayam NPTEL, offering numerous courses in

Open and Distance Learning (ODL) mode to both students and faculty.

As a best practice, both Hybrid and Blended Learning Models have been implemented to ensure uninterrupted learning. This approach combines in-person and online learning, catering to the diverse needs of students. To support these initiatives, the institution has focused on enhancing its IT infrastructure, reinforcing its commitment to providing a robust and flexible learning environment.

## Extended Profile

### 1.Programme

1.1

19

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2.Student

2.1

5471

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2

1789

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3

5471

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

<b>3.Academic</b>	
3.1 Number of courses in all programmes during the year:	617
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.2 Number of full-time teachers during the year:	99
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3 Number of sanctioned posts for the year:	99
<b>4.Institution</b>	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	203
4.2 Total number of Classrooms and Seminar halls	41
4.3 Total number of computers on campus for academic purposes	741
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	49,478,293.00
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curriculum Design and Development</b>	
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme	

Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Our institution has established a comprehensive protocol for the systematic development, revision, and implementation of curricula. In alignment with our vision and mission statements, we have embraced 'Outcome-Based Education,' ensuring that the design of all programs incorporates Program Outcomes and Program-Specific Outcomes. In the pursuit of continuous improvement, we meticulously measure Course Outcomes to enhance curriculum evaluation. Stakeholder perspectives are actively sought through curriculum feedback. Innovative teaching-learning methodologies, such as case studies, software applications, and application-based practices, form the core of our well-designed syllabus. The academic year 2022-23 witnessed an enhanced focus on application-based teaching-learning practices.

Acknowledging the significance of local and regional contexts, our institution, situated in the Raigad region near Mumbai, offers a diverse curriculum encompassing Finance, Management, HR, Marketing, and Information Technology and vocational courses like Advanced Tally, Advanced Excel, Graphics Designing, GST, and Video Editing.

Recognizing the importance of national and global development. Additionally, we have introduced specialized programs in Information Technology, Environment, Entrepreneurship, Finance & Accounting, Vaccine Development, and other pertinent themes. To provide our students with a global perspective, we have established a prestigious collaboration with Harvard Business School Online, enabling them to access global education seamlessly and break down geographical barriers.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	Nil

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

16

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

480

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

97

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

16

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The institution has introduced different types of courses in the curriculum focusing on professional & general competencies like social values, human values, environment sensitivity and the like which helps us in creating morally responsible citizens for the future.

Courses on Ethics, Human Values, Human Resources & Organizational Behavior and Community Outreach through N.S.S. and Environmental Studies are built in the curriculum of all programmes.

Human Values: A compulsory subject of two credits on human values was introduced for all first years' students of all streams. The N.S.S Cell involves students in contributing to the society by partnering with NGOs.

Environment Studies/Science: A subject on Environment Studies has been included in most U.G. programmes. The Environment Protection Cell conducts a number of activities to sensitize students about the environment and sustainability issues.

Emotional Intelligence: We have included an Emotional Intelligence paper for all our final year students to improve communication, management, problem-solving, and personal & professional relationships.

Biodiversity and Ecology: We have introduced a biodiversity & Ecology paper to make our students aware about ecosystems.

Environment Sustainability & CSR: A course on Environment Sustainability & CSR is introduced.

Yoga & Meditation. We have introduced a course on Yoga & Meditation which will help our students to given equal priority to health & well being

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

51

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

4602

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

5296

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is

A. All 4 of the above



**obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://pcacs.ac.in/academics/curriculum-feedback/">https://pcacs.ac.in/academics/curriculum-feedback/</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - The feedback system of the Institution comprises the following**

**A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://pcacs.ac.in/academics/curriculum-feedback/">https://pcacs.ac.in/academics/curriculum-feedback/</a>
Any additional information	<a href="#">View File</a>

## **TEACHING-LEARNING AND EVALUATION**

### **2.1 - Student Enrollment and Profile**

#### **2.1.1 - Enrolment of Students**

##### **2.1.1.1 - Number of students admitted (year-wise) during the year**

**2023**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

##### **2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)**

**203**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Pragya Paripalan, an educational initiative committed to nurturing academic excellence, places a strong focus on personalized learning experiences. The institution has implemented a comprehensive approach to assess and address the diverse learning needs of students, fostering inclusivity and effectiveness.

For advanced learners, the institution has instituted an Advanced Learners Policy, specifically catering to third-year undergraduate students. Class teachers select two students from each division based on their participation and performance. These advanced learners engage in activities such as guidance for competitive exams, involvement in research projects, career counseling, and exposure to online tutorials. This approach ensures a tailored educational experience for high-achieving students, promoting their overall development.

Similarly, for slow learners, a dedicated Slow Learners Policy is in place, with appointed mentors aiding these students in catching up with their peers. Personal counseling and the provision of simplified notes and handouts contribute to a supportive learning environment. Additionally, the institution conducts an analysis considering factors like schooling medium, discipline, and English exposure to identify learners with gaps. Bridge courses for first-year students and access to a Language Laboratory further address these gaps, creating an environment where every student can thrive academically. This initiative, initially piloted in B.Sc. Economics, B.Sc. Biotechnology, and B.Com. Financial Markets, aims to ensure the effectiveness of these strategies in fostering prowess across diverse academic domains.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/07/2022	5471	99

File Description	Documents
Upload any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Student centric methods adopted towards Experiential and Participative Learning Experience:

- Practical Classes in all Departments aided by various state-of-the-art laboratories. (Computer Labs, Media Lab, Biotechnology Labs)
- Internship Programme
- Case Study
- Introduction of Interdisciplinary Courses
- Participation of Students in Seminars, Conferences etc.
- Industrial visits/ Training
- Educational Field Trips/ Field Work
- Project Work
- Market Surveys
- Mock Stock Exchange

- Quizzes, Elocution, Debates, Presentations on relevant themes by Voluntary Student Associations
- Events like Business Plan Competition by Incubation Cell
- Group Discussion

**Problem Solving Methods:**

- Students undertake Project Work on various issues in their domain of study with the support of teacher project guides.
- Students are given Pre- Lecture Activity to make the learning content simple to absorb.
- Students are engaged in Case Study solving.
- Teachers act as Mentors for supporting students to participate and present their research work in Avishkar and other Research Conventions.
- Group Discussions are organised towards problem-solving and generating new solutions.
- Students are engaged in contributing to society which requires problem solving skills.
- Working on College Magazine/ Newsletters etc.
- Making students responsible for organizing academic and cultural programs
- Simple problems are given to learners for clarifying various concepts.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

**1. Student Engagement:**

Our institution prioritizes student engagement through a comprehensive approach that includes the use of a Learning Management System (Google Classroom), social media platforms, and cutting-edge tools like Google Apps, Zoom, Coursera, and Harvard Business School Online Courses. This integration enhances connectivity, collaborative projects, and enriched learning experiences.

**2. The System of Intelligence:**

The System of Intelligence involves analytics tools like Power BI and artificial intelligence, with the incorporation of a Chatbot in the admission process for more efficient decision-making. Financial analytics, student engagement monitoring, academic progress insights, and ranking/accreditation monitoring are meticulously handled through a combination of tools like TALLY, Excel/Google Sheets, an In-house Solution, and specialised Information Management Systems. This comprehensive System of Intelligence ensures robust financial management, student support, academic excellence, and adherence to quality standards.

**3. System of Record:**

Our System of Record employs the Educare Student Information System and Google cloud-based storage for streamlined data management, easy access to records, enhanced security, and collaboration. Lantiv is utilized for efficient timetable management, emphasizing our commitment to dynamic and responsive education.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://e-classroom.pcacs.ac.in/bachelors/b-com/">Weblink provided: https://e-classroom.pcacs.ac.in/bachelors/b-com/</a> <a href="https://www.youtube.com/user/pillaigrouponline">https://www.youtube.com/user/pillaigrouponline</a> <a href="https://www.youtube.com/channel/UC-mLb2dq2Q0aThykHmXatCg">https://www.youtube.com/channel/UC-mLb2dq2Q0aThykHmXatCg</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

94

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	No File Uploaded

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

#### Academic Calendar and Teaching Plans by the institution)

Academic Calendar is prepared by the college before the beginning of the academic year and approval is taken from the Academic Council. It is available on the college website and notice board. It includes the dates of commencement and completion of syllabus, schedules of examinations and dates of various events. Apart from the Academic Calendar a Department wise Plan of Activities Schedule for smooth functioning is also prepared. Review of Academic Calendar is done by carrying out meetings with IQAC, Heads of the Department, Controller of Examinations, Chairpersons of BOS and heads. Final updated AC is released post the review meetings

The Examination Committee prepares the Examination Calendar for which approval is taken from the Board of Studies Examination Committee. The Calendar rolls out examination schedule, date, time of centralized assessment project, due date for submission of mark sheet, moderation and the result declaration.

IQAC Calendar spells out all the quality initiatives and events planned by IQAC for the relevant academic year. Teaching Plan is prepared for all subjects which is aligned with course outcomes of each subject in terms of each module specifying the pre & post activity which will be conducted by each subject to complete desired curriculum along with the mode of instructions and adherence of the teaching plan is monitored through the Academic Diary. Adherence to the teaching plan is monitored.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

99

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

23

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

8

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

13

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

10

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The college employs a systematic examination procedure, initiating with the creation of an Examination Calendar before the academic year begins. Approved in meetings with the Examination Committee and distinguished member Dr. Prasad Karande, the calendar is shared with Coordinators, HODs, and faculty members, outlining the evaluation pattern and examination dates. The institution follows a promotion system without ATKT, allowing three attempts to clear a semester but requiring all subjects to be cleared for



progression, reducing student dropouts significantly.

Integrating IT, the college utilizes a blended evaluation model with online Continuous Assessment (40%) and offline Semester End Examinations (60%). Online platforms, including Google, facilitate continuous internal assessments with various evaluation methods, from written tests to presentations. Question papers now include course objectives and Bloom's Taxonomy levels, promoting rational evaluation and enhancing analytical skills through compulsory case study-based questions. A subject need-based examination marking scheme tailors assessments, aligning with diverse subject requirements, ultimately enhancing the learning experience.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

At our institution, the Programme Coordinator, IQAC, Planning and Evaluation Committee and Teaching Learning Centre guides the departments regarding the preparation of P.O., P.S.O. and C.O. These are prepared by the subject teachers in alignment with the syllabus approved in the B.O.S., the core values, graduate attributes and objectives of the institution. Each department prepares sets of P.O., P.S.O. and C.O. The college follows a well-designed strategy to incorporate the teaching, learning and assessment strategies in such a way as to give enough weightage to each of the specified learning activities and attainment of outcomes. These are prepared in the departments by the teachers handling each course.

All the faculty members are well acquainted with designing the teaching plan & question papers in alignment with the course outcome with Bloom's taxonomy level as training workshops, refresher courses on Blooms Taxonomy Levels, Course Outcome, Programme Outcome, Programme Specific Outcome framing conducted by IQAC and Teaching Learning Centre on regular basis.

Communication of P.O., P.S.O. and C.O. is done through Orientation Sessions, Posters, and by publishing on the institutional website.

Sample teaching Plan with Course Outcomes

Sample Poster Communication of P.O., P.S.O. and C.O.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Link for additional Information	Nil

### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The institution regularly collects feedback on Curriculum wherein Teaching-learning aspects and support facilities were considered as parameters for evaluation from all the stakeholders and utilizes it for understanding attainment of Course outcomes. The Survey Method was followed by the college to obtain Feedback from the following stakeholders: students, teachers, alumni, employers. and a detailed graphical analysis of the results was done. The analysis of the feedback was used for enriching the curriculum. The Attainment of Programme Outcomes and Course Outcomes is measured with the help of correlating each course outcome of the subject with programme outcome, calculation of course outcome with respect to Continuous Assessment and Semester End Marks and considering score of students feedback on program outcome. To understand students' view on achievement of course outcome, each subject teacher took feedback on their subjects course outcome.

Step1 -MappingCOwithPOi) Average Formula

`IFERROR(AVERAGEIF(B6:B11,"<>0"),"-")`

Step2 -COAttainment

i) Average Marks Formula

`IFERROR(AVERAGEIF(B6:B11,"<>0"),"-")`

ii) Total students more than target

COUNTIF(C8:C17,">="&C18)

iii) Percent Attained

C20/10\*100

iv) Level Attained

IF(C18>=70, "3", IF(C18>=60, "2", IF(C18>=50, "1",0)))

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1627

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://pcacs.ac.in/iqac/student-satisfaction-survey-sss/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institution consistently updates its research facilities on a quarterly or annual basis, aligning with a transparent policy for promoting research, accessible on the institutional website and diligently enforced. Crafted to adeptly tackle various challenges encountered in the pursuit of high-quality research, the policy strives to pinpoint research thrust areas with academic, practical, and societal significance, thereby complementing the college's vision and mission.

The articulated objectives encompass fostering a research-oriented culture among both faculty and students. Additionally, the policy seeks to support the publication of research in reputable international and national journals and encourages participation in academic events like workshops, seminars, and conferences. It also focuses on informing researchers about diverse opportunities available through academic, research, industry, or government organizations.

The institution aims to provide comprehensive assistance, including professional guidance, technical support, and recommendations for financial aid. Further, it endeavors to establish enduring linkages, including Memoranda of Understanding (MOUs), with national and international research organizations. Emphasizing the promotion of interdisciplinary research across multiple knowledge domains, these initiatives collectively contribute to expanding research opportunities for both teachers and students.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://pcacs.ac.in/about-us/management-council/governing-body/">https://pcacs.ac.in/about-us/management-council/governing-body/</a>
Any additional information	<a href="#">View File</a>

### **3.1.2 - The institution provides seed money to its teachers for research**

#### **3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)**

**810000**

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<a href="#">View File</a>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year****6**

File Description	Documents
e-copies of the award letters of the teachers	<a href="#">View File</a>
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.2 - Resource Mobilization for Research****3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)****1660000**

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.2.2 - Number of teachers having research projects during the year**

12

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>

### 3.2.3 - Number of teachers recognised as research guides

12

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

4

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<a href="https://www.gehrefsearch.com/index.php">https://www.gehrefsearch.com/index.php</a>
Any additional information	<a href="#">View File</a>

## 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Idea Clubs have been established to cultivate research aptitude, creative thinking, and innovation among both faculty and students.

1. The Biosciences Club organized an International Conference, alongside Annual Quality Assurance Report activities at

PILLAI COLLEGE OF ARTS, COMMERCE AND SCIENCE (AUTONOMOUS). This club also conducted workshops aimed at fostering an entrepreneurial outlook and provided consultancy services.

2. The Social Sciences Club hosted an Online Educational Counseling Camp to address academic and career-related queries.
3. The Skill Fostering Club initiated learning programs focusing on Cake Baking and Art & Craft. These programs aim to support the development of sustainable businesses.
4. The Accounting & Taxation Club organized sessions on Financial Literacy and offered consultancy services for IT Return Filing.
5. The Smart Systems Club developed utility software and organized workshops on Machine Learning, Project Design, and Development.
6. The Institutions Innovation Council (IIC) plays a pivotal role in encouraging and inspiring young students. The IIC supports students in transforming their innovative ideas into prototypes and facilitates the registration of startups. Notably, the IIC received a 4-star award from the Ministry of Education.
7. The Commerce Lab conducted sessions on Financial Management and implemented a Skill Development Program titled "Train, Earn, and Learn."
8. The Centre for Virtue and Wellness organized sessions focusing on both Physical and Mental Wellness.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year**

37

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

**A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

17

File Description	Documents
URL to the research page on HEI website	<a href="https://pcacs.ac.in/research/">https://pcacs.ac.in/research/</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website**



**during the year**

22

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year**

52

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed****3.4.5.1 - Total number of Citations in Scopus during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

**3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University****3.4.6.1 - h-index of Scopus during the year**

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

1640192

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

30000

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	<a href="#">View File</a>
List of facilities and staff available for undertaking consultancy	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6 - Extension Activities

### 3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Pillai College of Arts, Commerce & Science (PCACS) is dedicated to instilling a strong sense of social responsibility in its students, aligning with the vision of contributing to nation-building. Through various initiatives, PCACS encourages students to actively engage in extension activities, emphasizing community service, lifelong learning, and societal development. The Anubhav Manthan Initiative plays a pivotal role, urging students to undertake social projects addressing real issues, fostering experiential learning, empathy, and a profound sense of social duty. Under the skill credit policy, students are mandated to participate in a 30-hour extension/voluntary service program during their initial four semesters.

PCACS facilitates diverse initiatives through bodies like the National Service Scheme (NSS), Community Reach Center, and the Department of Lifelong Learning and Extension (DLLE). These bodies actively engage in activities ranging from blood donation camps and health initiatives to literacy programs. Adopting villages near the campus, PCACS, through NSS and the Community Reach Center, focuses on rural development, conducting health camps, village surveys, and cleanliness drives.

To extend its impact, PCACS collaborates with NGOs, signing MoUs to address social issues, promote community development, and provide students with meaningful service-learning experiences. The institution's holistic approach underscores its commitment to fostering a socially responsible and engaged student body.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

12

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)**

32

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**

4108

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.7 - Collaboration**

**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

21

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

26

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Under an autonomous status, the institution aims at bridging the gap between academics and industry by introducing industry-relevant courses and diploma programmes, which will give wider educational choices to the students and add to their employability quotient. There will be a lot of scope for industry-oriented skill development built into the system which needs to be exploited to give the students a placement edge in the market.

Physical Teaching and Learning Facilities available in the College

Computer Laboratory: 8 advanced & well-equipped computer labs with the latest configuration.

Language Laboratory: It is used for conducting language learning exercises and activities.

Biotechnology Laboratory: Three well-ventilated laboratories.

Classrooms: 41 classrooms

Urban Expansion Observatory: This is in conjunction with New York University Stern School of Business.

Learning Resource Centre: It has a huge collection of books and also gives e-access to various resources.

M.E.S. Learning Studio: E-content development is done with the support of the Studio.

UGC Network Resource Centre: It is used for research work.

Component Library: It is a common facility to use and issue various components.

State-of-Art Seminar Hall: 5 seminar halls.

Artificial Intelligence and Machine Learning Lab: It is available for free for various research and consultancy projects etc.

Drone Innovation Lab: It is a common facility which can be used for drone surveys and consultancy projects.

Boys & Girls Hostel: The institution has U.G.C. funded girls hostel (capacity: 300) and boys hostel (capacity: 380).

E-Lecture Node : The institution has an E-lecture Node equipped with 12 computers in 12 lecture nodes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

**Sports facilities:**

To inculcate and improve the interest of students in sports we have a Gymkhana, Multi-Purpose Synthetic Turf, Indoor Rifle Shooting Range and Playground. The institution organizes selection trials at the beginning of every academic year. Selected students receive personalized training by professional trainers. Our institution has been ranked third in the University of Mumbai in Sports.

**Yoga and Meditation**

The institution has conducted Yoga and Meditation Classes for both staff and students under the guidance of a Trained Yoga teacher. As a part of curriculum regular yoga classes are conducted.

**Cultural Activities:**

The college has a Students' Council consisting of Cultural Coordinators and 50 members.

We rank amongst the Top Ten colleges in Mumbai University Youth Festival pointwise position for the past 4 years.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities**

41

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)**

12,500,000.00

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Learning Resource Centre (Library) is fully automated. Library has upgraded Koha Web-OPAC to access library collection online 24\*7 and provided web links to subscribed and open access resources. The link is <http://203.115.126.36:9000/>

- The college library is a subscriber of N-LIST facility through which e-journals and e-books are made available to the researchers (both students and staff).
- The library has subscribed to the I.P.Based DELNET (Developing Library Network) online database. Students' and staff can avail Inter Library Loan Facility and remote access facility (for username and password contact the Librarian).
- Information Literacy Instruction Programme was held for first-year students to give instruction on how to access library resources through Koha Web-OPAC, How to access N-LIST databases(E-Books and E-Journals).
- The library has continued the "Earn-While-You-Learn" Programme.
- The library has created Google Groups to communicate educational related activities with staff and students.
- The library organizes a number of events like Seminars, Workshops, Book Exhibitions etc.
- The library has introduced an automated Online Library User Management System for recording faculties' and students' visits to the library.

Name of the ILMS software

Koha Open Source Integrated Library Management Software

Nature of automation (fully or partially)

Fully

Version

21.11.05.000



Year of automation

2015

Cost of software

NA

Maintenance duration (monthly, quarterly etc..)

In-House

Maintenance cost (if any)

NA

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.2.2 - Institution has access to the following:  
e-journals e-ShodhSindhu Shodhganga  
Membership e-books Databases Remote  
access to e-resources**

**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

1595686

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

330

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The IT Policy of the institution incorporates the following:

- ? Preventing data breaches
- ? Provision for Server Backup
- ? Provision for Firewall
- ? Round the clock CCTV
- ? Secure domain for Website
- ? Use of Official Email Address for all communications
- ? Security of Examinations
- ? ERP Software
- ? Licensed Software

Rules for IT facility usage

1. **Secure domain for Website:** The college has procured a secure domain for itself.
2. **Provision for Firewall:** The college intranet is secured with dedicated firewall protection.
3. **Round-the-Clock CCTV Monitoring of Server Room:** The Server room is secured with 24 X 7 CCTV surveillance. Physical access to the server room is limited.
4. **Provision for Automatic Backup** has been enabled on all servers.
5. **Exam Cell:** The IT infrastructure of the Examination Cell is secured to prevent loss of sensitive information.
6. **ERP Software:** Different software solutions have been developed and maintained towards having a paperless campus.
7. **Licensed Software:** Institution has purchased adequate numbers of licenses. However, the college promotes the use of open-source software wherever needed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
5471	698

File Description	Documents
Upload any additional information	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing**

**A. All four of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

#### **4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

**36978293**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

**There are established systems and procedures for maintaining and utilizing physical, academic and support facilities.**

**1. Resources are ready and made available whenever required.**

**2. Resources are repaired, calibrated, maintained, and upgraded at optimal levels.**

3. Resource utilization is tracked and records maintained.
4. The availability of the resource is made known to the college. and the campus community.
5. Notify the Principal or H.O.D. in case a resource is underutilized or not utilized.

Utilisation of Resources:

- Availability of resources is verified with the concerned In Charge.
- Permission for the utilization is taken from the respective authorities.
- It is communicated in writing to the In Charge so as to make the resource available.
- It becomes the duty of the person who has generated the query to take care of the belongings.

Procedure for Repairs and Maintenance of Resources:

1. Every In Charge regularly checks the resource available in their custody and verifies its working condition.
2. Accordingly a report of non-working material is communicated to the H.O.D.
3. H.O.D. complies with all the complaints and segregates them in urgent and annual maintenance categories.
4. The follow-up of the urgent maintenance equipment or resources is taken immediately after the approval of the Principal.
5. The annual maintenance resources are forwarded at the end of every academic year after a thorough inspection of the equipment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

145

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

4575

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

A. All of the above

File Description	Documents
Link to Institutional website	<a href="https://pcacs.ac.in/news-events/events/">https://pcacs.ac.in/news-events/events/</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

2446

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of outgoing students who got placement during the year</b>	
359	
<b>File Description</b>	<b>Documents</b>
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
<b>5.2.2 - Number of outgoing students progressing to higher education</b>	
636	
<b>File Description</b>	<b>Documents</b>
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year</b>	
<b>5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year</b>	
58	
<b>File Description</b>	<b>Documents</b>
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>5.3 - Student Participation and Activities</b>	
<b>5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year</b>	
72	



File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Student Council serves as a dynamic platform for students to assume leadership roles, amplify the student voice, address community issues, and cultivate impactful problem-solving skills. It is a significant avenue for leadership development and experiential learning. Simultaneously, active cultural participation plays a pivotal role in bolstering students' confidence, enhancing their performance. Our college consistently ranks among the Top Ten in Mumbai University Youth Festival point-wise positions for six consecutive years, achieving notable success in both Zonal and Final Rounds.

Students from diverse departments actively engage in various academic and administrative bodies, demonstrating their commitment across multiple areas such as Voluntary Associations, Internal Complaint Committee, Library Committee, Students' Council, IQAC, Canteen Committee, and more. Additionally, our institution encourages cultural events like Freshers Day, Traditional Day, Friendship Day, and Rose Day, providing a platform for students to showcase their extracurricular talents. We actively support student participation in inter-collegiate and national-level competitions, facilitating reimbursements for travel and food expenses.

Budgetary provisions are allocated for training sessions by choreographers in categories such as Music, Folk Dance, Fine Arts, Literary Arts, and Theatre Events for youth festivals. To further support students, the Gymkhana area has been expanded, with renovations completed. The dedicated efforts of Student Council members are recognized through monetary rewards, Certificates of Appreciation, and Trophies. Overall, the institution's multifaceted approach encourages holistic student development and active participation in both leadership and cultural pursuits.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

62

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Our institution has forged enduring partnerships with alumni, fostering opportunities for students and staff. Alumni play a pivotal role in the institution's advancement, contributing financially and offering valuable support services. The Alumni Association orchestrates annual events, inviting alumni as experts to share insights for the benefit of current students. To enhance student-centered activities, an Alumni Mentoring Club was established, facilitating industry guidance, career counseling, and mentorship by alumni.

Engaging alumni in various capacities, such as mentoring, fundraising, career support, and participation in student-centric events, underscores their active involvement. Alumni contribute to statutory bodies like IQAC, significantly influencing the institution's quality initiatives. They extend support to incubatees, provide internships, and contribute financially and non-financially to uplift underprivileged students and enhance infrastructure.

The institution's success lies in maintaining a robust relationship with alumni, offering continuous motivation and

awareness. Alumni-led seminars, webinars, and hands-on training sessions contribute to technological advancements and informed career choices for students. Future avenues include strategic networking for entrepreneurial development, funds reserved for scholarships, annual alumni meets for networking, and initiatives aimed at realizing students' aspirations and contributing to the nation's progress. These endeavors at PCACS ensure ongoing support for students, grounding them with the institution and nurturing contributors to the nation's progress in the future.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

#### 5.4.2 - Alumni's financial contribution during the year

A. ? 15 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The college is an autonomous institution inspired by its vision and mission. The College ensures decentralized and participatory governance.

**Delegation of Authority:** The institution started by devolving decision-making authority from top management to department heads and faculty. Each department has gained more autonomy over academic and administrative decisions.

**Responsibility Sharing:** Departments and faculty are encouraged to participate in shaping policies and practices, which has increased ownership and accountability for outcomes.

**Financial Autonomy:** Departments have gained more control over budget allocations and resource utilization, allowing them to make informed decisions on how to best serve their students' needs.

**Participative Management: Collaborative Decision-Making:** Regular meetings and forums are established where faculty and staff could openly discuss policies, academic programs, and resource allocation. Their input and suggestions are taken into account.

**Transparent Communication:** The institution has implemented open and transparent communication channels. Faculty and staff are encouraged to voice their concerns and ideas, which were addressed by the management.

**Training and Development:** Workshops and training sessions are conducted to empower faculty and staff with the skills and knowledge needed to actively participate in decision-making processes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

**Case on Decentralization and Participative Management: (Non Teaching Staff Involvement)**

Non Teaching Staff are given equal opportunity to participate in decision making by nominating them in various statutory and non statutory committees. Every year the composition of the committee is changed to provide a uniform platform for overall development of the non-teaching staff.

IQAC, Internal Complaints Committee, Admission Committee, Library Committee, Audit Committee, NAD Committee, Code of Conduct Monitoring Committee, Discipline Committee, Examinations Flying Squad, Competitive Exams, Feedback and Scholarships, Department of Skill Development and Entrepreneurship, Centre for Non-Teaching Staff, Research Development Cell (RDC), Convocation and Prize Distribution Committee and the like have non-teaching staff members on board. While formulating policies or making crucial choices, suggestions from non-teaching staff are taken into account. A Centre for Non-Teaching Staff is formed to equip and empower non teaching staff with relevant skills. The main objective of the Centre is to reengineer the administrative

sections institution to enable them to participate in the working of the institution. The Centre also conducts a number of activities for the benefit of the staff. Administrative Audit is carried out by the non teaching staff under the leadership of IQAC.

In the current academic year training programme was organized on financial literacy skills, cyber security issues, recreation programmes and an administrative audit. Staff are motivated to acquire higher qualifications.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://pcacs.ac.in/iqac/perspective-plan/">https://pcacs.ac.in/iqac/perspective-plan/</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The college's five-year Strategic Plan, spanning 2019-20 to 2023-24, is meticulously crafted by the Internal Quality Assurance Cell (IQAC). Aligned with National Assessment and Accreditation Council (NAAC) criteria, the plan ensures quality through timely triggers, stakeholder feedback, and IQAC assessments. Approved collaboratively by institution Heads, the plan promotes transparency and inclusivity, reflecting collective commitment to continuous improvement and educational excellence.

Activity/practice successfully implemented based on the institution's strategic plan

The institution's Research and Development Cell prioritizes community-oriented research as a strategic goal. Faculty members are actively encouraged to undertake research projects, with outcomes expected to be disseminated through published chapters or research papers. In line with this initiative, the institution's Idea Clubs, spanning various departments, engaged in creating research projects. Specifically, the Department of B.Com. Accounting & Finance, B.M.S, B.Com., B.Com. Financial Markets, and B.B.A. collectively pursued projects focusing on Banking, Stock

Market Investments, Commerce, and Business. Meanwhile, the Department of Biotechnology, I.T., and B.A.M.M.C. developed research projects supported by grants from the Research Advisory Committee, all aligning with the theme of addressing societal needs in the college's vicinity.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://pcacs.ac.in/igac/perspective-plan/">https://pcacs.ac.in/igac/perspective-plan/</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Institution employs a decentralized governance system, delegating authority and operational autonomy to functionaries, guided by the Principal, and Vice-Principal. Coordinators In-charge of programs operate independently with full authority, adhering to program-wise decentralization. The Principal oversees academic and administrative aspects, with various committees working under their chairmanship. Management actively engages in a bottom-up approach, enriching planning and execution. The Finance Committee handles financial matters, while Statutory Bodies adhere to UGC and University guidelines. Non-statutory Bodies complement their functions. Committees, Cells, and Associations cater to specific roles. Executive leadership includes the Vice-Principal, Controller of Examinations, IQAC Coordinator, and Heads of Departments. Faculty participation in committees is encouraged to foster leadership skills. Grievance Redressal Committees address staff and student concerns, promoting a comprehensive and inclusive governance structure within the institution.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://pcacs.ac.in/about-us/institute-organogram/">https://pcacs.ac.in/about-us/institute-organogram/</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

<b>6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination</b>	<b>A. All of the above</b>
File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>6.3 - Faculty Empowerment Strategies</b>	
6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression	
<p><b>Performance Appraisal System</b></p> <p>The Staff Welfare Cell has been formed with the intention to provide various welfare activities for the teaching and non-teaching staff of our college. Some of the welfare measures are:</p> <p><b>Welfare Measures:</b></p> <ul style="list-style-type: none"> <li>• Staff lunch, picnics are organised towards fulfilling recreational needs.</li> <li>• Staff can be members of Cooperative Credit Society which can help them save as well as avail funds at times of urgency.</li> <li>• Fee Concessions are given for children of staff.</li> <li>• Freeships/ Scholarship/Earn &amp; Learn are also given to children of staff.</li> <li>• Medical facilities are provided through the college Health Care Centre.</li> <li>• Coursera Courses are offered free of charge to staff and students.</li> </ul>	

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

73

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

13

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

68



File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

The College maintains transparency in the financial records and gets financial audits done regularly. The institution conducts internal and external audits annually through Internal and External Auditors. CA Susanna Cherian, Internal Auditor (Membership no. 234002), conducts an internal audit of our institution. The Internal Auditor reports on various financial policies, procedures, documents shared with all accounts staff to take corrective action if it is not as per the requirement. CA S. B. Bhavi (membership no. 115387) is appointed as the External Auditor who reviews accounting processes and financial information. Internal Auditor and External Auditor's insight on the accuracy and validity of the accounting information help us to secure all financial transactions.

#### Mechanism of Internal/External Audit:

In review of mechanism of Internal/External Audit, the Audit Committee:

1. ensures that the internal/external auditor has direct access to the audit committee.
2. ensures that internal/external audit is appropriately conducted and has sufficient authority to perform audit effectively and independently.
3. reviews and access the annual audit plan, its implementation and associated audit schedules.
4. receives a periodic report on the result of the internal/external auditor's report.
5. reviews and monitors management's responsiveness to the

**internal/external auditor's finding and recommendations**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)**

1158909

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

**6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources****Mobilization of funds**

The institution's funds are derived from student fees, grants, alumni contributions, and management contributions, encompassing Tuition Fee, Hostel Fee, and College Development Fund. These financial resources fund academic activities and infrastructure development. An annual institutional budget, considering both recurring and non-recurring expenditures, is formulated with inputs from administrative and academic heads. Major financial decisions involve collaboration between the Principal, Finance Committee, and College Management. The management supports various initiatives, including seminars, workshops, training programs, Faculty Development Programs, and research. Adequate funding is allocated for sports, cultural activities, scholarships, and freeships for deserving students.

**Utilization of Funds**

The institution follows approved expenses by Heads and Management

in fund utilization. Upon budget approval, various committees initiate the purchasing process, seeking quotations and placing purchase orders post-negotiations. Financial transactions maintain transparency through bills and vouchers. Annual financial audits, conducted by a chartered accountant, verify compliance. Urgent requirements are addressed with approval from the Head of the institution. This structured approach ensures financial accountability, adherence to approved budgets, and transparent fiscal practices within the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

### 1. Interdisciplinary Courses

We have introduced Interdisciplinary Courses so that learning does not remain confined to the boundaries of a particular discipline. An interdisciplinary elective course is provided to the students of PCACS, allowing them a chance at comprehensive education. The score and the credits of the Generic Elective subjects are counted in the overall SGPA in the Choice Based Credit System (CBCS).

### 2. Annual Audits by External Agency:

The college conducts the following audits annually through an external agency towards reviewing its processes, infrastructure and devising intervening measures as mentioned in the review report of different audits.

### 3. Academic Audit (Internal and External)

### 4. Administrative Audit

### 5. Green, Energy and Environment Audit

**6. Gender Audit****7. I.T. Audit****8. Biotechnology Laboratory Audit**

For all the mentioned audits, a follow up action report is prepared and shared with the management.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

**1. Syllabus Audit, CA II Audit, Question Paper Review, Plagiarism Check**

The institution conducted a comprehensive audit, including Continuous Assessment II Audit to assess practical aspects, Syllabus Audit for relevance and industry input, and Question Paper Review ensuring adherence to guidelines. An Industry Academia Meet solicited expert opinions, and Career Mapping for U.G. programs was done, planning certifications. The Question Paper Review Committee scrutinized format, duplication, and case study inclusion. A mandatory plagiarism check was performed on Third Year and P.G. student projects, with follow-up actions based on the Review Report.

**2. Po attainment CO attainment**

The institution employs a systematic approach to curriculum development and assessment. Various committees, including the Programme Coordinator, IQAC, Planning and Evaluation Committee, and Teaching Learning Centre, guide departments in creating Program Outcomes (P.O.), Program Specific Outcomes (P.S.O.), and Course Outcomes (C.O.). These align with syllabus, institutional objectives, and core values. Departments conduct workshops for faculty on designing teaching plans and question papers, following

Bloom's taxonomy. Feedback from stakeholders (students, teachers, alumni, and employers) is collected through surveys, analyzed graphically, and used to enhance the curriculum. The institution measures attainment of Program and Course Outcomes through continuous assessment, semester-end marks, and student feedback.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://pcacs.ac.in/igac/annual-quality-assurance-report/">https://pcacs.ac.in/igac/annual-quality-assurance-report/</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college actively promotes gender equity among students and staff through comprehensive initiatives. Gender balance is fostered in various aspects, including admissions, recruitment, administrative functions, and academic activities. Committees such

as the Women Development Cell, Staff Welfare, Staff Colloquium, and Anti-Ragging Committee organize year-round events dedicated to gender sensitization.

An annual gender audit evaluates the institution's performance based on 35 parameters related to student participation in curricular and extracurricular activities and 8 parameters related to staff. The college consistently maintains gender balance, reflecting the success of its initiatives. Awareness of the importance of gender balance and sensitization is ingrained in the staff, students, and authorities.

Committees undertake diverse activities to raise awareness about gender sensitization, while facilities such as the Girls Common Room and a well-equipped Health Centre contribute to a supportive environment. The college, free from gender bias, appreciates faculty based on merit, nominating women faculty for leadership roles.

Noteworthy events, including Women's Day celebrations and success stories shared during orientation programs, inspire and empower female students. The Internal Complaints Committee organizes events, including guest lectures, supporting young minds in achieving their goals. Both internal and external gender audits contribute to the ongoing commitment to gender equality within the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The campus prioritizes solid waste management to maintain a healthy environment, employing an array of initiatives. Trash and dust bins are strategically placed across the campus, and waste from classrooms, offices, laboratories, canteen, workshops, and hostels is systematically segregated into biodegradable and non-biodegradable categories. Biodegradable waste undergoes composting, a process monitored by the Environment Protection Cell, yielding mature compost used as plant manure.

Liquid waste is managed through a well-constructed drainage system leading to collection tanks, cleaned regularly to prevent water stagnation. Hazardous waste, primarily from the Biotechnology Unit, adheres to biohazard guidelines and undergoes appropriate disposal methods, including autoclaving for biological contaminants. Biomedical waste management involves dilution of liquid hazardous materials and autoclaving of microbiological cultures and media.

E-waste is stored, disposed of annually, and subject to a buyback system. The college collaborates with Reliance India Ltd. for plastic bottle recycling, featuring a Biocrux Plastic Bottle Recycling Machine on campus. This comprehensive waste management approach aligns with sustainable practices, ensuring responsible disposal and recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**A. Any 4 or All of the above**

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy undertaken by the institution

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**



File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Throughout this year, the institution has successfully implemented numerous initiatives, fostering an inclusive environment that promotes tolerance and harmony across cultural, regional, linguistic, communal, socioeconomic, and other diversities.

The Infinity Foundation and Nehru Youva Kendra Sanghathan

witnessed active participation from FYBCom students at Pillai College during an awareness campaign in Panvel, in collaboration with the Panvel Municipal Corporation.

The institution also engaged in impactful cleanliness drives. Under the Indian Swachhata League by MyGov, the Swachh Youth Rally took place at the Panvel Municipal Corporation, contributing to India's first inter-city competition for building Garbage Free Cities. Additionally, the Department of Information Technology organized the Eco-Kaari event, a social charity initiative supporting plastic recycling.

Social drives played a pivotal role, with organizations like Create Together Foundation, Robin Hood Army (RHA), FDT, and Seva Sahayog Foundation conducting various activities such as educational programs, food distribution, art workshops, and community development projects.

Furthermore, students from B.Com. Financial Markets actively participated in mangrove and coastal biodiversity conservation initiatives, collaborating with Mangrove Soldiers, Environment Life Foundation, and AAWAAZ SERVICE SOCIETY - NGO for cleanup drives and protection efforts in Talaya, Karave Beach, Palm Beach Road, and Seawood (West).

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Our college boasts dedicated committees that organize a multitude of events, aiming to instill values and reinforce our rights, duties, and responsibilities as responsible citizens and compassionate individuals.

Guided by the National Service Scheme (NSS), a host of impactful events unfolded, spanning Independence Day celebrations, Essay Writing and Slogan Writing Competitions for World Environment Day, International Yoga Day, Stem Cell Transplant Awareness & Registration, Tree Plantation, and a Cleanliness Drive at J.D office, Panvel. Remarkable activities included enlightening

lectures on the "History of Indian Independence," Patriotic Singing Competitions, Blood Donation Cam, etc. Collaborating with the Indian Swachhata League Panvel, alongside the Panvel Municipal Corporation, NSS ardently advocated for garbage-free cities.

Youth for Global Peace & Transformation facilitated a session on "Discovering Yourself Through Your Strengths & Weaknesses," while actively engaging in initiatives such as a Mega Waste Plastic Collection Drive, Youth Day rally, Voter Registration drive, NSS Residential Camp, Drug Awareness, and Human Trafficking awareness.

The Marathi Vangmaya Mandal hosted captivating events, featuring an E-quiz competition on Marathi Literature, Vaad Vivaad Spardha (Debate), and Maay Marathi Competition. International Women's Day was collectively celebrated as a tribute to the women staff. A tireless Social Awareness Cell diligently serves the underprivileged in nearby localities, striving for societal improvement.

To instill values and ethics of a responsible citizen, a foundational course on Human Values has been incorporated at the FY level in the UG program.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution is actively engaged in organizing and commemorating various national and international observance days. Annually, our college takes the initiative to celebrate Independence Day, Republic Day, and Maharashtra Day on campus. Committees like the IPR Cell, IPR Club, Marathi Vangamaya Mandal, Women Development Cell, N.S.S., Library Advisory Committee, and others contribute to the organization of these events.

Notable activities include a Soroptimist International Bombay Chembur webinar on Women & Girls in STEM and the Library Advisory Committee's organization of events like National Reading Day, National Librarian's Day, Vachan Prerna Divas, National Unity Day, National Constitution Day, and Parakram Diwas. The Women Development Cell conducts Training and Awareness Programs on the Rights of Women and celebrates International Women's Day 2023.

Additionally, the Incubation Cell hosts National Science Day, and the Marathi Vangamaya Mandal conducts events like E-Quiz Marathi Sahitya, Vaad Vivaad Spardha, and Maay Marathi Competition. The National Service Scheme organizes events, including Independence Day celebrations, Essay and Slogan Writing Competitions for various occasions, and a Cleanliness Drive in collaboration with the Indian Swachhata League Panvel. Youth for Global Peace & Transformation conducts sessions on "Discovering Yourself Through Your Strengths & Weaknesses" and actively engages in initiatives such as a Mega Waste Plastic Collection Drive, Youth Day rally, Voter Registration drive, NSS Residential Camp, Drug Awareness, and Human Trafficking awareness.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### Best Practices Presentation 01:

**Title:** Student Engagement Program

**Objectives:** The institution focuses on imparting impactful education and skill development for holistic student development. Various clubs and associations, such as departmental associations, clubs, and committees, conduct events, seminars, and webinars to foster skills and knowledge. The institution encourages green initiatives and social activities, engaging students in teaching underprivileged kids and promoting awareness about cleanliness.

**Student Engagement:** The institution actively involves students in various activities, including global trade, certificate courses, skill fostering, and social awareness, with a total engagement of over 1,000 students.

### Best Practices Presentation 02:

**Title:** Student Orientation and Upskilling

**Objectives:** The institution aims to provide interdisciplinary courses, encourage students to explore diverse subjects, and promote professional skills relevant to the changing economic environment. It focuses on improving employability, bridging the gap between industry and academia, and enhancing communication skills through various soft skills programs.

**Student Orientation:** The institution offers interdisciplinary courses in technology, finance, stock trading, real estate management, quantitative aptitude, web development, healthcare,

creative writing, personal branding, and entrepreneurship, engaging hundreds of students across various subjects.

File Description	Documents
Best practices in the Institutional website	<a href="https://pcacs.ac.in/igac/best-practices/">https://pcacs.ac.in/igac/best-practices/</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The Pillai College of Arts, Commerce and Science has introduced innovative programs to bridge the gap between industry and academia, addressing the challenge of graduates being underprepared for the job market. The institution offers new age programs like F.Y.B.Sc. Economics, BBA in collaboration with Harvard Business School, B.Sc. Diploma Fashion Design and Technology, M.Sc. Data Analytics, and Master of Arts in Communication & Journalism. These programs focus on industry relevance, research orientation, and futuristic curricula as per NEP 2020 guidelines.

The Department of Skill Development & Entrepreneurship (DSDE) plays a pivotal role in enhancing students' employability by offering diverse skill development courses. The department collaborates with prestigious institutions like Harvard Business School, IIT Bombay, and Tata Institute of Social Science to provide certificate courses and incubation support. DSDE emphasizes professional skills, entrepreneurship, and industry-academia collaboration.

The institution, through its Innovation and Incubation Center (IIC), organizes activities, competitions, workshops, and seminars to foster innovation and leadership. The success is evident in increased job opportunities and surplus placements on campus. The institution envisions future avenues by creating networks with national entrepreneurship and skill development organizations, aiming to support students' dreams and contribute to the institute's and the nation's progress.

File Description	Documents
Appropriate link in the institutional website	<a href="https://pcacs.ac.in/igac/institutional-distinctiveness/">https://pcacs.ac.in/igac/institutional-distinctiveness/</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. Option of "Dual Degree" for the students.
2. Multiple Entry and Exit options.
3. Offering General Elective Courses to provide students the flexibility to explore subjects outside of their major field of study.
4. Implementing 4-year undergraduate degree programs with a focus on honors or research.
5. Introduction of Multidisciplinary/New Programmes.
6. Vocational support for individual courses for all mainstream programmes.
7. Increasing Global Linkages.
8. Supporting Entrepreneurship/Startups.
9. More thrust to TLC and its activities.
10. Skill development of students.
11. Evaluation Reforms.
12. Reforming mentoring policy.
13. Added thrust to the Idea Centres and Consultancy.
14. Increase seed money for research and promoting publication of quality research papers
15. Applying for research projects to Government and Non-Government agencies.
16. Increasing number of MOUs.
17. Extension and Outreach Programmes.
18. Upgrading Academic Infrastructure.
19. Encourage faculty to develop more e-content.
20. Enhancing Scholarships by collaboration.
21. Capability Development and Skills enhancement Activities.
22. Thrust to Competitive Exam Cell.
23. Placement of students.
24. Alumni engagement activities.
25. To organize sports and cultural events / competitions on the campus.
26. To extend financial support to attend conferences/workshops.
27. Motivating teachers to attend FDP, Orientation Programmes, Refreshers, Training Programmes etc.
28. Green Initiatives.
29. Managing Waste.

30. Apply for Clean and Green Campus Award
31. Gender Audit and Gender Sensitisation Events
32. Appropriate integration of Indian Knowledge system