

Mahatma Education Society's
Pillai college of Arts, Commerce & Science
(Autonomous)

Affiliated to University of Mumbai

Minutes of the Meeting of College Development Committee Members on 18th April 2025

PCACS/CDC/NTC/2024-25/T2
April 2025

Date: 19th

College Development Committee Meeting

The Meeting of College Development Committee members was conducted on Wednesday, **18th April 2025 at 2:00 pm**. Meeting was presided by Dr. Priam Pillai, Chairperson of College Development Committee. Following members were present for the College Development Committee meeting:

S.N.	Designation	Name	Position held in the institution
1.	Chairperson of the management/Trust nominee	Dr. Priam Pillai	C.O.O. Mahatma Education Society
2.	Deputy Chairperson	Mr. Franav Pillai	Dy.C.E.O. Mahatma Education Society
3.	Management Representative	Dr. Sandeep Joshi	Principal, Pillai College of Engineering
4.	Ex-officio member	Dr. Gajanan Wader	Principal
5.	Member	Mrs. Deepika Sharma	Vice Principal
6.	In-charge, Evaluation	Dr. Kavita Kathare	Teacher Repetitive
7.	Member, Evaluation	Mrs. Anju Somani	Teacher Repetitive
8.	In-charge, Monitoring & Control	Dr. Aarti Sukheja	Teacher Repetitive
9.	Member, Monitoring & Control	Mrs. Bhavana Parab	Teacher Repetitive
10.	Member, Monitoring & Control	Mrs. Suparna Deepak	Teacher Repetitive
10.	In-charge, Implementation	Mr. Shardul Buva	Teacher Repetitive
11.	Member, Implementation	Dr. Kumudini Das	Teacher Repetitive
12.	Member, Implementation	Mrs. Juliet Esther	Teacher Repetitive

Leave of absence: Nil

Following agenda were discussed in the meeting.

Dr. Priam Pillai welcomed all the members and nominated Dr. Gajanan Wader, Ex-Officio Member for the proceeding of the meeting. Dr. Gajanan Wader gave official welcome note to the College Development Committee Members.

Agenda 1: To read and confirm the Minutes and Action taken report of last College Development Committee Meeting:

Proposed by: Dr. Gajanan Wader

Seconded by: Mrs. Deepika Sharma

Dr. Shardul Buva read the minutes and action taken report of the last meeting of College Development Committee and it was duly approved by all the members.



Dr. Gajanan Wader
Principal

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Agenda 2: To present Principal's Annual Report for the Academic Year 2024-25

- a) Overall academic performance – Examination Report
- b) Faculty research and development activities – Proposals and Fundings
- c) Report on significant achievements by the institution and faculties.

Proposed by: Mr. Franav Pillai

Seconded by: Dr. Priam Pillai

Dr. Gajanan Wader presented the principal report on

- Academic Front
- Cultural Activities
- Placement Cell
- Sports Achievements
- Social and Community Outreach
- Research Initiatives
- Extension Activities
- Awards & Recognition

Mrs. Deepika Sharma appreciated the suggestions and assured the implementation.

All the members appreciated the initiatives taken by the institute and congratulated the heads of the institution for the achievements during the year. Principal's report is accepted and approved by the members.

Agenda 3: To endorse the minutes of:

- a) Board of Studies Meetings.
- b) Exam Committee Meeting.
- c) Finance Committee Meeting.

Proposed by: Dr. Gajanan Wader

Seconded by: Mrs. Deepika Sharma

Board of Studies Meetings: Dr. Shardul Buva informed

Sr No	Statutory Body	Date of the meeting	University Nominee	Major Agenda
A	Board of studies (1st Week of April 2025)			• Approval on the syllabus of Second and Third Year • Approve new subjects in traduced
1	BOS Biotechnology	2 nd April 2025	Dr. Deepak Thakre	
2	BOS Management Studies	4 th April 2025	Dr. Vijayalakshmi Kannan	
3	BOS Media Studies	5 th April 2025	Dr. Rajesh Yeole	



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4	BOS B.Com. Accounting & Finance	7th April 2025	CA Santosh G Ghag	
5	BOS B.Com. Financial Markets		Dr. Kuldeep Sharma	
6	BOS B.Sc. Economics		Dr. B.S. Patil	
7	BOS Fashion Design		Dr. Pratima Goyal	
8	BOS Computer Science		Dr. Anjali Kulkarni	
9	BOS Commerce		Dr. Arvind Dhnond	
10	BOS DSDE		-	
B	Exam Committee	11th April 2025	Dr. Pooja Raundale, Director Board of Examination & Evaluation, University of Mumbai	• Approval of Exam Policy • Approval of Exam Calander • Approval on QP setting reforms
C	Finance Committee	16th April 2025	CA Harshal Wagh Accounts and Finance Officer, University of Mumbai	• Approval on the Budget for the academic year 2025-26 • Approval on Fees structure • Approval on UGC grant proposal

All the members approved the minutes of all statutory meeting minutes.

Agenda 4. To Seek approval on the commencement of new programmes

a) **B.Sc. Aviation and Hospitality Management (1 division 45 seats)**

b) **B.Sc. Computational Science (1 division 60 seats)**

Proposed by: Mrs. Deepika Sharma

Seconded by: Dr. Priam Pillai



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Mrs. Deepika Sharma informed that Academic Council approved the two under graduate programmes which we are planning to commence from Academic Year 2025-26. She further informed following about each program:

- B.Sc. Aviation and Hospitality (1 division 45 seats) : we have signed MOU with Airport Authority of India, Navi Mumbai International Airport, Adani and Courtyard by Marriott. She further added that there will be two tracks of this programme. First will be aviation operation focusing on airport management and ground operations. Second is hospitality services specialises in air and on ground services.
- B.Sc. Computational Science (1 division 60 seats): Its is interdisciplinary programme with the blend of Computer Science, Chemistry and Physics with the foundation of Data Science. Its designed with intention to encourage the students and provide platform for the research.

All the members approved the new programs to be introduced from the Academic Year 2025-26

Agenda 5: To approve the recruitments of Teaching & Non-teaching staff

Proposed by: Mrs. Deepika Sharma

Seconded by: Mr. Franav Pillai

Mrs. Deepika Sharma informed that we are planning to commence new programs from the academic year 2025-26. We need overall 13 new full-time positions to be filled, demo lectures and interviews have been conducted as per SOP for recruitments. Total 10 candidates shortlisted and 3 more candidates to be finalise which we will complete before commencement of Academic Year 2025-25

All the members approved the new recruitments

Agenda 6: To approve Scholarship funding by the institution.

Proposed by: Dr. Gajanan Wader

Seconded by: Dr. Priam Pillai

Dr. Gajana Wader presented the following Scholarship funding budget:

1. Funding by the institution

Sr No	Type of Scholarship	Number of Students Benefited	Amount
1	Economically Weaker Section	80 students	Rs 4,00,000
2	Sports Scholarship	50 students	Rs 5,00,000
3	Non-teaching Staff ward	10 students	Rs 50,000
4	Alumni Funding	160 students	Rs 8,00,000
5	Single Parent Scholarship	10 students	Rs 50,000
	Total	310 students	Rs 18,00,000

2. Other Fundings



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Sr No	Type of Scholarship	Number of Students Benefited	Amount per student
1	MAHA DBT	275 students	Rs 30,000
2	NMMC	450 students	Rs 20,000
3	CIDCO	50 students	Rs. 25,000
4	Framjee Cawasjee Scholarship	40 students	Rs 37,500
	Total	815 students	-

Total (1 + 2)

1	Institution Fundings	310 students	Approximately 20% of the total Strength
2	Other Fundings	815 students	
	Total Students Benefited	1125 Students	

All the members approved the scholarship fundings budget.

Agenda 7: To approve new infrastructure developments.

Proposed by: Mrs. Deepika Sharma

Seconded by: Mr. Franav Pillai

Deepika Sharma informed that with the introduction of new programmes there rises need of infrastructural augmentation hence we are seeking approval for the following infrastructure upgradation:

1. One Plug and play Classroom
2. Two Audio visual Classrooms
3. One Smart Classroom

Agenda 8: Any other matter with the permission of the chair.

Agenda 8A: To present and approve the Empowered Autonomous Status:

Proposed by: Dr. Priam Pillai

Seconded by: Dr. Gajanan Wader

Dr. Priam Pillai informed as institute is eligible for application of empowered autonomous status.

Dr. Gajanan Wader sir informed that we will start the process of proposal and we will submit by 31st May 2025.

As there is no other matter for further discussion, meeting was resolved with vote of thanks to the chair.

Attendance Sheet



Dr. Gajanan Wader
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5.	Member	Mrs. Deepika Sharma	Present
6.	In-charge, Evaluation	Dr. Kavita Kathare	Present
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9.	Member, Monitoring & Control	Mrs. Bhavana Parab	Present
10.	Member, Monitoring & Control	Mrs. Suparna Deepak	Present
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